

All,

I'm sure you've seen the information come out about the coronavirus and what is all happening with that. I spoke with our commission Chairman and effective **IMMEDIATELY we are restricting non-essential employee travel through April 1st** (meaning from now until April 1st, travel again on April 2nd). We are also limiting access to the courthouse to the general public (see Emily's previous email titled "Assistance needed"). We understand that clients/customers still need to be seen, so we are asking for your added vigilance in making sure that your areas are clean and that you maintain some social distancing with people (about 6ft distance, when possible). All other visits/conversations with the general public should be made via phone or teleconference where possible. Precautions should be taken when we are meeting as a small or large group until this threat of pandemic passes, such as social distancing, handwashing, etc.

This will be re-assessed as more information comes out about this virus, so stay tuned for updates!

That being said, we obviously can't tell you to not travel places when you are outside of work hours. We ask that if you are traveling outside of work hours, that you maintain social distancing standards per CDC and ND Dept of Health guidelines.

In summary, we are asking for your help in maintain vigilance and preparedness during this health emergency. We have been working hard to develop some plans and protocols in the event that someone does actually come down with this virus. If you are feeling symptomatic, we are asking that you stay home and recover.

In the event you are feeling sick, you should contact your medical provider to determine a proper course of action. They are asking that you CALL first before you arrive at the clinic or their office. For CDC and ND Dept of Health standards on the Coronavirus, see the links below.

Thanks everyone for your extra diligence during this time! This too shall pass!

<https://www.cdc.gov/coronavirus/2019-ncov/cases-updates/index.html>

<https://www.health.nd.gov/diseases-conditions/coronavirus>