

communication will be available. Please continue to review business related trips and training as more things are being cancelled.

Staffing Concerns

The ultimate goal of modified staffing is to reduce the number of employees in a workplace and enable social distancing. The ability and success of these changes, if needed, will vary widely between different worksites, job classifications, and work conditions. Fortunately, Grand Forks County is operating as usual. If circumstances changes, further and updated communication will be available.

Grand Forks County will implement staffing changes if a need arises. Management is currently working on contingency plans. There is a range of staffing changes that could take place depending on specific circumstances.

If you are sick

Employees who are exhibiting fever or respiratory symptoms are asked to stay home and notify their supervisor that they are ill, or go home immediately if they are already in the workplace. Employees are expected to stay out of the workplace until they are free of fever for at least 24 hours without taking fever-reducing medication. Employees should consult their healthcare provider immediately if they have symptoms and believe they have been exposed to someone diagnosed with COVID-19.

If you are diagnosed with COVID-19 and/or notified that you are under quarantine, you should comply with your doctor's and/or public health recommendations for care and quarantine. In the event of a diagnosis of COVID-19 or a quarantine, you can return to work pursuant to the instructions of your doctor (if diagnosed), or at the end of the quarantine period if you have no symptoms.

Employees who are sick and do not report to work, or are taking care of an ill family member, are to follow the normal process for calling in sick. Employees will continue to use accrued sick leave, vacation and compensatory hours in accordance to County policies. If circumstances changes, further and updated communication will be available.

Employee Assistance Program

We understand that you and your families may be feeling anxious, fearful or stressed by the Coronavirus outbreak. The County's Employee Assistance Plan has resources available 24/7 by phone at (866) 831-2181. Online resources and articles are also available at: <http://www.livewellworklife.com/>. Grand Forks County company code is: **GFCounty**.

Keeping Yourself Informed

- Grand Forks Public Health:
<https://www.grandforksgov.com/government/city-departments/public-health>
- Department of Health – North Dakota:
Hotline: (866) 207-2880
<https://www.health.nd.gov/diseases-conditions/coronavirus>
- CDC Guidance
[COVID-19 Website](#)
[What You Need to Know About COVID-19pdf icon](#)
[What to Do If You Are Sick With COVID-19pdf icon](#)

- Altru Hotline – Questions and Concerns – Screening
(701) 780-6358