**Children in Need of Services Planning Committee**

**November Update**

The CHINS working group reconvened to share updates on the work of the subgroups. The primary focus of the group was shifting from data and resource collection to the development of new policies and procedures. With this focus in mind the working group discussed what the key elements of new administrative guidelines should cover and what specific tools and documents need to be created. The conversation led to the development of an outline of key components and a strategic plan for the development of these resources. Additionally, the working group continued to reach out to key strategic partners, engaging with representative from education to discuss the referral process and updating Zone directors on the work of the group.