



Cell phones ringing? Get ready to
donate \$5 to the Scholarship Fund.

AGENDA ILG BOARD OF DIRECTORS

Thursday, August 28, 2025 – 1:00 PM

NDACo County Office Building – 1661 Capitol Way, Bismarck ND

- | | | |
|---------|--|------------------------------|
| 1:00 AM | CALL TO ORDER | ILG President Jayme Tenneson |
| (Jayme) | PLEDGE OF ALLEGIANCE | |
| (Linda) | ROLL CALL | |
| (Jayme) | INTRODUCTION OF NEW BOARD MEMBERS
Tiffany Harr, Eddy County Clerk of District Court (Mentor: Kelly Palm) | |
| (Jayme) | APPROVE ORDER OF AGENDA | ACTION |
| (Jayme) | REVIEW OF MINUTES
Meeting of December 12, 2024 <i>POSTED ~ Page 3</i> | ACTION |
| (Angie) | FINANCIAL REPORT <i>POSTED ~ Page 5</i>
ILG List of Payments | ACTION |
| (Jeff) | SCHOLARSHIP FUND REPORT <i>POSTED ~ Page 9</i> | |
| (Jayme) | GOVERNANCE
Election of Officers (Effective: October 28, 2025)
President: Trudy Ruland, Mountrail County Commissioner
Vice President: Chad Kaiser, Stutsman County Sheriff
Secretary/Treasurer: Aaron Birst | ACTION |
| (Jayme) | OTHER BUSINESS | |
| | ADJOURN | |

“ACTION” indicates formal motion may be required.

- RECOMMENDED MOTIONS -

**ILG BOARD MEETING
OF
AUGUST 28, 2025**

- Order of Agenda: Motion to approve the agenda as proposed.
- Minutes of December 12: Motion to approve the minutes of the December 12, 2024 ILG Board meeting.
- Financial Report: Motion to approve the financial report including ACH payments from November 2024 through June 2025.
- Election of Officers: Motion to elect Trudy Ruland as president, Chad Kaiser as vice president and Aaron Birst as secretary/treasurer of the Institute of Local Government, effective October 28, 2025.

**Meeting Minutes
ILG Board of Directors
December 12, 2024
NDACo County Office Building**

President Tenneson called the meeting to order at 8:34 AM. After the pledge of allegiance, the President asked Genny to take roll call, and a quorum was declared. The President introduced the new members to the ILG and NDACo Boards: Don Flaherty, Dickey County Tax Director; Joshua Frey, McHenry/Towner County State's Attorney; and Aaron Mork, Nelson County Commissioner.

Members Present:	Jayme Tenneson	Trudy Ruland
Becky Hagel	Tony Grindberg	Scott Ouradnik
Don Flaherty	Erica Johnsrud	Kim Jacobson
Dana Larsen	Shirley Murray	Robert Wilson
Nick Moser	Joshua Frey	Wanda Knutson
Kelly Palm	Chad Kaiser	Joan Hollekim

Members Absent:	Beau Anderson	Aaron Mork
	Jamee Folk	

Also Present:	Aaron Birst, NDACo Executive Director
	Genny Dienstmann, NDACo Staff
	Michelle Tabbert, NDACo Staff
	Jeff Eslinger, NDACo Staff
	Micheal Casey, NDACo Staff
	Linda Svihovec, NDACo Staff

The President then called for review of the proposed agenda. As there were no suggested changes, Flaherty moved that the agenda be approved as printed. The motion was seconded and passed on a voice vote.

The President then asked for a review of the minutes of the August 29, 2024, meeting. Moser moved to approve the minutes as printed and distributed. The motion was seconded and passed on a voice vote.

Genny was next asked to present the ILG financial report. It was moved by Ouradnik to approve the financial report as presented, including checks #4572 through 4574 and ACH payments made from August through October 2024. The motion was seconded and passed on a voice vote.

Genny continued with a presentation of the proposed 2025 Budget for ILG. Ouradnik moved the adoption of the 2025 ILG Budget as presented. The motion was seconded and passed on a voice vote.

Jeff continued with the Scholarship Fund Report. He noted the recent scholarship award amounts and focused on the contributions to the fund. It was noted that the 2025 application is now available online. There was also discussion of offering other fundraising opportunities at other NDACo events in addition to the annual conference.

There being no further business and having reached the end of the agenda, the meeting was declared adjourned at 8:42 AM.

Approved by Board Resolution: _____
Aaron Birst, Secretary

Date: _____

**Institute of Local Government
Combined Statement of Revenues and Expenditures
For Period Ending June 30, 2025**

Institute of Local Government				See Notes:
	2025 Actual Year-to-Date	2025 Budget	% of Budget	
REVENUES				1)
Scholarship Program Revenue	4.45	9,500.00	0.0%	2)
Interest Income	12.08	0.00	0.0%	
TOTAL REVENUES	16.53	9,500.00	0.2%	
EXPENDITURES				
Scholarship Program Expense	10.00	12,500.00	0.1%	2)
TOTAL EXPENDITURES	10.00	12,500.00	0.1%	
EXCESS REV OVER EXPEND.	6.53	(3,000.00)		

Suggested Motion: Motion to accept financial reports

**Institute of Local Government
Balance Sheet
As of June 30, 2025**

Assets		Amount	See Notes:
Current Assets			
Cash		5,411.22	3)
Certificates of Deposit (Operating & Scholarship Fund)		55,494.94	4)
Accounts Receivable		0.00	
Prepaid Expenses		0.00	
NDACo Scholarship Fund		4,475.71	5)
Total Current Assets		65,381.87	
Noncurrent Assets			
Total Noncurrent Assets		0.00	
TOTAL ASSETS		65,381.87	
Liabilities & Fund Balances			
Current Liabilities			
Accounts Payable		0.00	
Total Current Liabilities		0.00	
TOTAL LIABILITIES		0.00	
Fund Balances			
Undesignated		20,670.17	
NDACo Scholarship Fund		44,705.17	5)
Excess Rev Over Expenditures		6.53	
TOTAL FUND BALANCES		65,381.87	
TOTAL LIABILITIES & FUND BALANCES		65,381.87	

Suggested Motion: Motion to accept financial reports

Institute of Local Government

June 30, 2025



Notes to the Financial Statements:

- 1) We are through 6 out of 12 months; and revenues and expenses should typically be near 50% of budget to be on target. The only active program in ILG currently is the Scholarship Program. Since the Scholarship payments are made in July of each year, and Revenues mainly earned at the Annual Conference in October, there isn't much activity at this time.
- 2) The Scholarship Program Revenues to date are \$4. We expect the scholarship program will have approximately \$3,000 expenses greater than income for the year. Per board direction, we will be covering the shortfall with the Scholarship Fund Reserves.
- 3) Cash represents the amount of money in the Institute of Local Government general fund.
- 4) The General Operating and Scholarship Funds maximize interest income by carrying CD's. The general fund CD is \$15,265. The Scholarship Fund has two CD's in the amount of \$40,229 and \$15,092 matured in July of 2025.
- 5) The NDACo Scholarship Fund Savings Account holds enough funds to maintain cash flow. Overall, the Scholarship Fund balance is \$44,705.

**CHECK LISTING FOR ILG GENERAL FUND
NOVEMBER 2024 - JUNE 2025**

FEBRUARY

ACH	ND ASSOCIATION OF COUNTIES	BILLING	\$10.00
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Approved by motion of the Board of Directors.

Secretary: _____ Date: _____

**SUGGESTED MOTION: "MOTION TO APPROVE ILG FUND
ACH PAYMENTS DURING THIS TIME PERIOD."**

INSTITUTE OF LOCAL GOVERNMENT SERVICE REPORT: Scholarship Fund August 2025

(Report submitted to the Board of Directors by Jeff and Genny.)

PROGRAM UPDATE:

The recipients for the 2025 NDACo Scholarship awards (\$2,000 each) are:

- **Karter Hatzenbuhler**, son of Kari Hatzenbuhler, Morton County Treasurer (UND-Freshman)
- **Martin Heberlie**, son of Jana Hennessy, Mountrail County Engineer (BSC-Freshman)
Martin is the recipient of the Amy Svihovec Memorial Scholarship. Created in 2010, this scholarship honors the memory of Amy Svihovec, daughter of Linda Svihovec, former Auditor and Treasurer of McKenzie County, and is awarded to a scholarship recipient whose goals and achievements carry on Amy's legacy.
- **Holdyn Jacobson**, grandson of Lucia Jacobson, Benson County Superintendent of Schools (U of Jamestown-Freshman)
- **Aiden Miller**, son of Cresta Miller, Dickey County Deputy Clerk of District Court (NDSCS-Freshman)
- **Addison Strong**, daughter of Jeanna Strong, Rolette County WIC Director (NDSU-Freshman)
- **Myla Witt**, daughter of Donnie Witt, Richland County Highway Superintendent (NDSCS-Freshman)

Currently, the Scholarship Fund has a balance of \$32,705 after paying out this year's scholarships of \$12,000.00. This is down about \$2,900 from last year.

North Dakota Association of Counties Board of Directors Meeting



Cell phones ringing? Get ready to
donate \$5 to the Scholarship Fund.

- A G E N D A -

Thursday, August 28, 2025 – 1:15 PM

NDACo County Office Building – 1661 Capitol Way, Bismarck ND

1:15 PM	CALL TO ORDER	President Trudy Ruland
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Roll Call	Linda	
Approve Order of Agenda	Trudy	ACTION

CONSENT AGENDA	Trudy	ACTION
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Approve Minutes of May 29, 2025 *POSTED ~ Page 14*

Administrative Services

Financial Services

NDACo General Fund List of Payments (#38590 - 38718) *POSTED ~ Page 20*

DJS Grant List of Payments (#7988 - 8006) *POSTED ~ Page 24*

Year-to-Date Financials (ITEM 3) *POSTED ~ Page 25*

Cooperative Services

NDIRF – *asked to review the online 2024 Annual Report POSTED ~ Page 29*

County Financial Partnerships (CFP) *POSTED ~ Page 30*

Special Operations Team Reimbursement

Public Administrators Support Services (PASS)

NDACo Grant Assistance Program

National Participation/NACo Board/Steering Committees/WIR *POSTED ~ Page 69*

NDACo Mailbag *POSTED ~ Page 73*

ADMINISTRATIVE SERVICES

Financial Services		
Form 990 Approval <i>Projector</i>	Angie	ACTION
Audit RFP/Proposals ~ <i>Page 82</i>	Chad	ACTION

BACKGROUND

Governance <i>POSTED ~ Page 84</i>		
Nomination of 3 rd Vice President	Nick	ACTION
Constitution & Bylaws <i>POSTED ~ Page 85</i>	Nick	
2024 Board of Directors Governance Appraisal Results <i>POSTED ~ Page 90</i> ..	Nick	
2024 New NDACo Board Member Appraisal Results <i>POSTED ~ Page 93</i>	Nick	
2025 Individual Board Member Self-Evaluation * <i>POSTED ~ Page 94</i>	Nick	

COOPERATIVE SERVICES

County Financial Partnerships <i>POSTED ~ Page 96</i>		
Indirect Cost Reimbursement Services	Sara	
Juvenile Justice Grant Administration <i>POSTED ~ Page 97</i>	Lisa	

(OVER)

MEMBER SERVICES

Professional Development Services *POSTED ~ Page 98*.....Alisha
2025 Conference Planning Status *POSTED ~ Page 99*..... Jeff/Michelle
Pre-Conference Caucus Meetings Aaron
Member Outreach
County Tours *POSTED ~ Page 102*Trudy/Joan/Aaron

LEGISLATIVE SERVICES *POSTED ~ Page 104*

Interim Committee Activities Aaron/Donnell
Resolutions (Committee of the Whole)..... Aaron/Staff
2025 Legislative Expense Report..... Aaron

OLD BUSINESS

NEW BUSINESS

Next Board Meeting Date –Thursday, December 11..... Trudy
Delegate Council Breakfast & Meeting – October 28
Board Meeting Evaluation Trudy

* To be completed after the meeting

“ACTION” indicates formal motion may be required.

Mission: “The North Dakota Association of Counties provides leadership and services to foster effective and efficient government for the good of all counties.”

Vision: “NDACo will be a recognized leader in proactively addressing challenges and opportunities affecting local governments.”

- RECOMMENDED MOTIONS -

**NDACo BOARD MEETING
OF
AUGUST 28, 2025**

- Order of Agenda: Motion to approve the agenda as proposed.
- Consent Agenda: Motion to approve the items on the consent agenda as presented including approval of the minutes of the May 29, 2025 Board of Directors meetings, as well as the NDACo General Fund checks 38590 through 38718 , DJS Account checks 7988 through 8006 and ACH payments from April through June 2025.
- NDACo Form 990: Motion to accept the 2024 NDACo 990 form as presented.
- Audit RFP/Decision: Motion to accept the recommendation of the Finance Committee to contract with Brady Martz for auditing and tax services per their agreement.
- Item 9 – Nomination of 3rd Vice Presidents: Motion to accept the recommendation of Foster County Commissioner Becky Hagel as nominee for 3rd Vice President and forward her name to the Delegate Council.

REPORTS NOT PLANNED

- ❑ Personnel Services
- ❑ Website
- ❑ County News
- ❑ County Officials Directory
- ❑ Salary Survey
- ❑ Leader Letter
- ❑ Common Ground
- ❑ Social Media
- ❑ Legislative Blog
- ❑ EICG
- ❑ Drug & Alcohol Testing Service
- ❑ Next Generation 911
- ❑ GIS
- ❑ Traffic Safety Resource Prosecutor (TSRP)
- ❑ Vision Zero Outreach Program (VZOP)
- ❑ Member Association Management Agreements (MAMA)
- ❑ Statewide Tractor Lease
- ❑ Nationwide Retirement Solutions
- ❑ County Employer Group (CEG)

Meeting Minutes
NDACo Board of Directors
May 29, 2025
NDACo County Office Building

President Ruland called the meeting to order at 8:30 AM. After the pledge of allegiance, the President asked for a calling of the roll. A quorum was declared.

Members Present:

Kim Jacobson
Scott Ouradnik
Dana Larsen
Joan Hollekim

Trudy Ruland
Tony Grindberg
Shirley Murray
Joshua Frey
Robert Wilson

Nick Moser
Jamee Folk
Erica Johnsrud
Don Flaherty

Members Absent:

Jayne Tenneson
Wanda Knutson

Chad Kaiser
Aaron Mork
Stanley Dick

Beau Anderson
Becky Hagel
Kelly Palm

Also Present:

Aaron Birst, NDACo Executive Director
Genny Dienstmann, NDACo Staff
Michelle Tabbert, NDACo Staff
Angie Wentland, NDACo Staff
Jared Mack, Eide Bailly
Jeff Eslinger, NDACo Staff
Sara Cote, New NDACo Staff
Jason Horning, NDACo Staff
Teanna Hintz, NDACo Staff
Kaitlyn Bakken, NDACo Staff
Lonny Bosch, NRG President
Dwight Driscoll, NRG Account Manager
Linda Svihovec, NDACo Staff
Donnell Preskey, NDACo Staff
Michael Casey, NDACo Staff
Lisa Jahner, NDACo Staff

President Ruland asked if there were any requests for changes to the agenda. There were no suggested changes. Johnsrud moved to approve the agenda as printed. The motion was seconded and passed on a voice vote.

The Board Warm-Up Question was prefaced with the following statement: "This legislative session, many legislators did not understand (or want to understand) how local governments operate and the crucial role we play in delivering services. With the advent of term limits, this issue is even more concerning." The Board Warm-Up Question was proposed, and each Board member was given an opportunity to respond. The question was: "What ideas or strategies could we implement to not only influence the legislative process, but become more critical to the process?" The comments included:

- More boots on the ground approach now with officials meeting with legislators, not just right before or during the session. Any guidance or training NDACo can give

officials on how to communicate with their legislators would be helpful. It would be great for legislators to see the process of what counties do with property taxes – property tax statement demo.

- NDACo was very involved, the team did a great job, heard them on the radio and on the news. Put committees or groups together to come to Bismarck to meet with legislators to hear concerns – team up with large/small counties to meet with legislators.
- Developing relationships with your legislators—need to reach out to them outside the session and build rapport with them. Let them know we are here to help and let them know where your area of expertise is. We need to be a resource to them.
- Communication is key. We need to be in the legislature – county officials need to be part of the legislature – need to encourage our officials to run for office, to be part of it. Collaborate to help officials that may have interest, to support them and help them move into a legislative position.
- We have some work to do. Term limits are going to drive a different culture, and our current approach may not work with the turnover in the legislature. We need to be more decisive on what we are doing; we didn't have a firm position on caps at crossover. We need to be better at what we stand for and how we move forward. A few years ago, with the defined benefit program, we again didn't really take a stand. During strategic plan, I believe we need to take a fresh look in how we do things, we may need to consider outside help to strive to be a more decisive entity. What we are doing now isn't working; legislators aren't listening anymore.
- NDACo team needs to give us more guidance on what we as elected officials can do better too – it's a two-way street and we as officials can do more. For example, those counties with jails need to get together and discuss needs and be strategic in how to help NDACo on those bills.
- Sometimes legislators don't understand what we need, especially those counties that are smaller or outliers.
- Something is going on. I had calls from my legislators during the session which surprised me. One legislator was frustrated with the lack of consensus on issues. Make sure we listen to our legislators and know where they are coming from, reach out and ask questions.
- Our county invited legislators to meetings, and not one legislator showed up.
- Our chamber of commerce hosts a legislative forum every Saturday, which has been good, and 7-8 legislators usually show up. It gives the public an opportunity to ask questions and helps build relationships with legislators. Term limits are going to make it hard to build long-term, strong relationships with legislators. Legislators get inundated with emails. When a legislator has a 'go to' in the county to get perspective, it's important for them to have that resource; we should be that resource. It's very important to build trust with new legislators, but what is the best way to do that? Working with NDDOT or a state agency and having good working relationships with those state agencies will also help during the session – seeing us as partners. Make sure we are part of the process in drafting legislation rather than stopping something or having to change gears after legislative bills have already been drafted.
- I felt this legislative session was very disappointing, but I wasn't surprised. It was frustrating how little they listened when we tried to educate them or assist them. They weren't willing to think things through. It was like their minds were made up, and they didn't want to look at other options. They say they want voters to be more engaged, but they are doing things that provide less information and are more of a

detriment to the voters. Legislators should know better, some of them have gotten too big for their britches and some don't want to listen. Set up regional meetings with legislative districts to have opportunities to meet with them, provide education in how counties work. A lot of institutional knowledge will be gone with term limits. Building relationships and helping those new legislators with the complexity in government is important, so we need to educate them early and build those relationships continually, not just during the session. Even some of the long-term relationships with legislators were different this session; they just didn't listen.

- The next session started yesterday. Interim is key; we need to have a seat at the table. Heard our team did awesome, and also that we didn't do a good job. Should there be a survey to find out how our members felt we did during the session and the results could be discussed at Strategic Planning? Two sessions ago, the HSZ Board had to have a legislator serve on the board; and this has been extremely helpful. We need to think of ways we can engage legislators to understand concepts of local government.
- Recorded sessions on how the property tax process works as a resource for them.
- I look at it as a short term/long term thing. We need to have more county officials long term recruit county officials to be legislators-build our own. It is information overload for legislators, and they are trying to convince us why they are making their decisions and don't want to hear anymore. Need to have groups to be purposefully more focused to work with NDACo team on specific legislation – can't just depend on NDACo staff, we need to be there too. Need to strategize – term limits are changing, so we need to continue to stay engaged, educate and be part of the process.
- Written testimony is so important on bills – legislators need that information to help them make informed decisions.
- If we as a group can't find a consensus, it doesn't help when we go to the legislature.
- Politics is ugly; I think that is a reason good people don't want to run for office. We need to learn how to disagree agreeably and still be friends at the end of the day. We've really lost this throughout the years, and we need to say that it's not right.
- The dynamics ND is dealing with are similar to other states in our area. We should consider extending our reach and leaning on our national organization to see if there are any best practices we can consider using.
- The opportunities need to start right now; we can't wait to engage. I'm hearing from legislators they want to know what is going well and what are pain points during our budget cycle with caps. Where are the first places that you are feeling challenges in this first budget season; they want to hear from us. We need to document and provide this feedback immediately.
- Would like to hear from staff on what counties could do better – there are things staff are doing during session that officials may not know, like providing a property tax 101 training to the House and Senate Tax Committees. In addition to the commissioners' legislative group, other member associations also meet. Calls to action are super helpful, and we hear feedback from legislators at the Capitol. We tried to educate through publication efforts, especially in the property tax arena, but felt like legislators had their mind made up on property tax caps. May have more involvement from our NDACo board members during the session; doing check-ins to make sure we are on track or could use some direction.
- Still trying to process what happened, but feel this is one of the worst sessions, especially in areas of engagement. Do we need to consider PACs, do we need to

be more intentional in meeting with legislative leadership? Measure 4 set a tone of what needs to be done with property taxes; even counties didn't agree. What could we have advanced with property tax relief/reform as an association, when our members weren't in agreement? Everyone at NDACo is dedicated to the process.

- NDACo discussed adding a web portal to have a place to submit challenges with the property caps, sharing what pain points counties are dealing with. Most counties haven't exceeded 3% in budgets, so I think we can take a step back and really look at what priorities are for citizens and there may be hard decisions made on services. We worked daily and had many conversations about caps with legislators and tried to be strategic in what safeguards we could get included in the bill, because it was clear caps were going to be in the bill. It was not an easy session. We need feedback from our counties; it is so important we understand how these legislative decisions affect our members.
- Sometimes legislators hear what they want to hear. One legislator shared that NDACo said we should be ok with 3% caps. In actuality, NDACo provided data over a ten-year span on what counties budget increases were, which mostly on average were 3%; so, assumptions may have been made based on the data that counties were ok with 3%, which was not stated.
- We need to make decisions not based on panic. With Measure 4, some political subs went to their max levies because they felt they needed to protect themselves, while others were diligent and made decisions based on actual needs. Unfortunately, those who increased their levies were the ones in the spotlight and shed a poor light on local government as a whole.
- Heard many times in committees where they didn't make a decision because NDACo staff were not in the room; NDACo is respected and legislators do want our input.
- A lot of turnover in state leadership, many new faces, so the lack of tenure and experience was seen during the session.

After discussion, the President next asked for consideration of the Consent Agenda. Ouradnik moved to approve the Consent Agenda, including the NDACo minutes from the December 12, 2024, meeting, NDACo General Fund checks #38498 through #38589 and DJS Account checks #7959 through #7987 and ACH payments from November 2024 to March 2025. The motion was seconded and passed on a voice vote.

Moving on to the 2024 Audit, Jared Mack of Eide Bailly presented the audit of FY2024 financials. Trudy asked for a motion to accept the 2024 audit. Larsen moved to accept the FY2024 audited financial statements as prepared by Eide Bailly. After receiving a second to the motion, the motion passed on a voice vote. Aaron gave a summary of a cyber breach NDACo dealt with and shared protocols that are in place and additional policies that have been implemented.

Aaron was called to begin the dues discussion. Aaron gave a brief overview of the dues process and how dues relate to core services. Aaron reviewed the materials prepared by staff, including a table showing the individual county dues level and three overall dues amounts. With the uncertainty of budgets with the new property tax caps, Ouradnik moved to approve a 0% increase in dues for 2026. The motion to set the overall dues level at a 0% increase was seconded and passed on a voice vote.

Genny gave an investment update now that all investment funds have been transferred from the State Investment Board to Colliers. This transition has allowed NDACo more flexibility to invest that better aligns with NDACo's investment policy, including investing in securities from North Dakota businesses and public entities.

The Governance Report began with President Ruland discussing our state's second representative on the NACo Board of Directors. Robert Wilson was first asked to provide a NACo Summary Report. After the presentation, Flaherty made a motion to ratify the appointment of Robert Wilson as North Dakota's second representative on the National Association of Counties' Board of Directors. The motion was seconded and passed on a voice vote.

Aaron continued by reminding the Board there would be a four-hour Strategic Visioning session on the morning of August 28, with the Board of Directors meeting that afternoon. Board members were strongly encouraged to attend the planning session.

Under Member Services, Aaron began with an overview of the various member association meetings scheduled in 2025 and noted that Association staff planned to participate in all of them. It was noted that the NDCCA Board of Directors had selected Tuesday, December 9th for a Commissioners Summit in 2025.

Jeff continued with the 2025 Conference Planning Status Report. After sharing the theme/logo, he mentioned the changes implemented last year would continue this year. Marketing plans for exhibitors and sponsors were explained. He finished by explaining that no hotel reservations at the Bismarck Radisson would be made this year, and Board members were encouraged to have their county auditors book their rooms. Aaron went on to explain plans to again conduct all regional caucus meetings prior to the conference and that elections would take place in Regions 1, 3, 5 and 7. He also mentioned that the decision on whether to have a Board Gathering on the opening day of the conference should be decided.

Aaron continued with a summary of the County Tours scheduled for 2025, indicating dates have been set for all four to be conducted prior to the Annual Conference since this year's conference is later than normal.

Under County Financial Partnerships, Jason provided an update on the Next Generation 9-1-1 Program, and Teanna explained how the first year of the NG9-1-1 Collection and Distribution program has gone. Aaron then introduced Sara Cote, who has been hired to administer the indirect cost reimbursement services and announced that her first day with NDACo is June 3.

Under Other Business, Aaron shared a brief update on NDPERS and the recent ruling by IRS regarding distribution of retirement benefits to county commissioners who were employed by the same county as an elected/appointed official or employee and retired is illegal. NDPERS did grandfather in the commissioners who are in this situation for up to two years or the next election cycle, whichever is shorter. Aaron also shared that a legislative bill was passed where counties are not required to be in the NDPERS DC Plan and have the option to either stay with NDPERS for their DC Plan or could explore other options. It was recommended to ask counties if this is an option they would like NDACo to explore.

Lonny Bosch, NRG President, gave a review of NRG Technology Services (NRG). Dwight Driscoll continued by sharing the services NRG provides and highlighted the various contracts they currently hold.

President Ruland began the National Participation Report by stating the national participation match program is being utilized by members and shared who have taken advantage of the program. Ruland also shared that Cavalier County Commissioner Stanley Dick was now NDCCA's representative on the National Association of Counties (NACo) Board of Directors. She also took a moment to recognize former McIntosh County Commissioner Perry Turner for his service on the NACo Board. Aaron continued with an update of the work of the NACo Board at both the Legislative and WIR Conferences. Scott Ouradnik also shared some insights from his perspective on the national level.

President Ruland reminded the Board of the next meeting date of August 28, 2025. Having reached the end of the approved agenda, the President reminded everyone of their board meeting evaluation and declared the meeting adjourned.

Approved by: _____

Date: _____

CHECK LISTING FOR NDACO GENERAL FUND

APRIL 2025 - JUNE 2025

APRIL			
ACH	COMMERCIAL CARD SOLUTIONS	BILLING	\$259,330.25
38590	NDIT	BILLING	\$636.83
38591	KAT & COMPANY	SACCHO BILLING	\$1,200.00
38592	METRO SPORTS FOUNDATION	VZOP BILLING	\$2,500.00
38593	BAREKNUCKLE EVENTS, LLC	VZOP BILLING	\$8,995.00
38594	MINOT BASEBALL LLC	VZOP BILLING	\$3,000.00
38595	CENTRAL REGION EDUC ASSOCIATION	DJS BILLING	\$16,256.17
38596	D&S LLC	BUILDING BILLING	\$4,130.00
38597	TRANSTRASH	BUILDING BILLING	\$203.00
ACH	ADRIANNE DAVIS	CONFERENCE BILLING	\$5,000.00
ACH	GUARDIAN ANGELS INC.	PASS BILLING	\$61,866.00
ACH	CASS COUNTY AUDITOR	VZOP BILLING	\$10,444.29
ACH	CATHOLIC CHARITIES NORTH DAKOTA	PASS BILLING	\$56,790.00
ACH	DAKOTA CARRIER NETWORK	BILLING	\$16,827.21
ACH	FAMILY ADVOCACY SERVICES	PASS BILLING	\$22,680.00
ACH	GUARDIAN & PROTECTIVE SERVICES INC	PASS BILLING	\$50,022.00
ACH	GRAND FORKS COUNTY AUDITOR	VZOP BILLING	\$10,535.74
ACH	LIGHTHOUSE ASSOCIATES, INC.	PASS BILLING	\$7,560.00
ACH	LUTHERAN SOCIAL SERVICE OF MN	PASS BILLING	\$54,144.00
ACH	VERONICA MILLER	PASS BILLING	\$4,860.00
ACH	MORGAN PRINTING, INC	BILLING	\$185.00
ACH	NDACO RESOURCES GROUP	BILLING	\$2,573.25
ACH	OPPORTUNITY FOUNDATION INC.	PASS BILLING	\$6,480.00
ACH	PRESORT PLUS	BILLING	\$202.53
ACH	JAYME TENNESON	NACO TRAVEL MATCH VCHR	\$994.39
ACH	WARD COUNTY AUDITOR	VZOP BILLING	\$9,707.14
38598	ND TRANSPORTATION COALITION	LEGISLATIVE BILLING	\$600.00
38599	AE2S	GRANT CONSULTING BILLING	\$2,500.00
38600	JUSTINE BURNHAM	LEGISLATIVE BILLING	\$2,125.00
38601	GENERATIONAL CONSULTING LLC	SACCHO BILLING	\$3,250.00
ACH	BURLEIGH COUNTY AUDITOR	VZOP BILLING	\$10,258.15
ACH	STUTSMAN COUNTY AUDITOR	VZOP BILLING	\$9,477.35
MAY			
ACH	COMMERCIAL CARD SOLUTIONS	BILLING	\$202,433.39
38602	NDIT	BILLING	\$636.83
38603	F-M REDHAWKS	VZOP BILLING	\$6,800.00
38604	CLEARWATER COMMUNICATIONS, INC.	BILLING	\$1,312.00
38605	D&S LLC	BUILDING BILLING	\$12,692.40
38606	MOORE ENGINEERING INC	GRANT CONSULTING BILLING	\$2,107.00
38607	TRANSTRASH	BUILDING BILLING	\$203.00
38608	NATIONAL ASSOCIATION OF COUNTIES	BILLING	\$2,000.00
ACH	GUARDIAN ANGELS INC.	PASS BILLING	\$64,771.00
ACH	CASS COUNTY AUDITOR	VZOP BILLING	\$10,536.90
ACH	CATHOLIC CHARITIES NORTH DAKOTA	PASS BILLING	\$59,527.00
ACH	DAKOTA CARRIER NETWORK	BILLING	\$16,827.79
ACH	FAMILY ADVOCACY SERVICES	PASS BILLING	\$24,605.00
ACH	GUARDIAN & PROTECTIVE SERVICES INC	PASS BILLING	\$53,257.00
ACH	GRAND FORKS COUNTY AUDITOR	VZOP BILLING	\$9,994.84
ACH	INFLUX DATA SOLUTIONS LLC	CONFERENCE BILLING	\$350.00
ACH	LIGHTHOUSE ASSOCIATES, INC.	PASS BILLING	\$7,942.00
ACH	LUTHERAN SOCIAL SERVICE OF MN	PASS BILLING	\$57,266.00
ACH	VERONICA MILLER	PASS BILLING	\$4,921.00
ACH	MORGAN PRINTING, INC	BILLING	\$1,267.84

MAY			
ACH	NDACO RESOURCES GROUP	BILLING	\$10,231.01
ACH	OPPORTUNITY FOUNDATION INC.	PASS BILLING	\$6,840.00
ACH	PRESORT PLUS	BILLING	\$170.36
ACH	WARD COUNTY AUDITOR	VZOP BILLING	\$9,285.82
ACH	ROBERT WILSON	BOARD VOUCHER	\$2,080.91
38609	ND ATTORNEY GENERAL	BILLING	\$15.00
38610	ADAMS COUNTY AUDITOR	WC LMS DISCOUNT	\$6,808.63
38611	BENSON COUNTY AUDITOR	WC LMS DISCOUNT	\$1,270.88
38612	BILLINGS COUNTY AUDITOR	WC LMS DISCOUNT	\$2,052.52
38613	BOWMAN COUNTY AUDITOR	WC LMS DISCOUNT	\$347.09
38614	BURKE COUNTY AUDITOR	WC LMS DISCOUNT	\$1,683.51
38615	CAVALIER COUNTY AUDITOR	WC LMS DISCOUNT	\$646.92
38616	DICKEY COUNTY AUDITOR	WC LMS DISCOUNT	\$678.69
38617	DIVIDE COUNTY AUDITOR	WC LMS DISCOUNT	\$642.95
38618	EMMONS COUNTY AUDITOR	WC LMS DISCOUNT	\$1,890.29
38619	HETTINGER COUNTY AUDITOR	WC LMS DISCOUNT	\$1,279.42
38620	KIDDER COUNTY AUDITOR	WC LMS DISCOUNT	\$818.78
38621	LAMOURE COUNTY AUDITOR	WC LMS DISCOUNT	\$3,412.03
38622	MCHENRY COUNTY AUDITOR	WC LMS DISCOUNT	\$1,792.84
38623	MCLEAN COUNTY AUDITOR	WC LMS DISCOUNT	\$1,230.67
38624	NELSON COUNTY AUDITOR	WC LMS DISCOUNT	\$1,921.20
38625	OLIVER COUNTY AUDITOR	WC LMS DISCOUNT	\$424.78
38626	RICHLAND CO AUDITOR	WC LMS DISCOUNT	\$1,098.96
38627	SHERIDAN COUNTY AUDITOR	WC LMS DISCOUNT	\$1,195.70
38628	SLOPE COUNTY	WC LMS DISCOUNT	\$120.90
38629	STARK COUNTY AUDITOR	WC LMS DISCOUNT	\$2,490.66
38630	STUTSMAN COUNTY AUDITOR	WC LMS DISCOUNT	\$2,575.18
38631	TRAILL COUNTY AUDITOR	WC LMS DISCOUNT	\$3,373.61
38632	DAKOTA FIRE STATION INC.	BUILDING BILLING	\$377.00
38633	FIRST DISTRICT HEALTH UNIT	SACCHO BILLING	\$1,530.96
38634	WELLS COUNTY DISTRICT HEALTH UNIT	SACCHO BILLING	\$1,645.97
38635	MOLLY SCHOEN	VZOP BILLING	\$110.17
38636	ND ATTORNEY GENERAL	SPECIAL OPERATIONS BILLING	\$20,400.00
ACH	BURLEIGH COUNTY AUDITOR	VZOP BILLING	\$10,249.36
ACH	DON FLAHERTY	BOARD VOUCHER	\$134.00
ACH	JAMEE FOLK	BOARD VOUCHER	\$223.00
ACH	JOSHUA FREY	BOARD VOUCHER	\$391.00
ACH	TONY GRINDBERG	BOARD VOUCHER	\$125.00
ACH	JOAN HOLLEKIM	BOARD VOUCHER	\$475.00
ACH	KIM JACOBSON	BOARD VOUCHER	\$125.00
ACH	ERICA JOHNSRUD	BOARD VOUCHER	\$384.00
ACH	DANA LARSEN	BOARD VOUCHER	\$125.00
ACH	NICHOLAS MOSER	BOARD VOUCHER	\$489.00
ACH	MORGAN PRINTING, INC	BILLING	\$1,060.36
ACH	SHIRLEY MURRAY	BOARD VOUCHER	\$225.00
ACH	SCOTT OURADNIK	BOARD VOUCHER	\$342.00
ACH	ROBERT WILSON	BOARD VOUCHER	\$100.00
ACH	TRUDY RULAND	BOARD VOUCHER	\$346.90
ACH	STUTSMAN COUNTY AUDITOR	VZOP BILLING	\$11,142.76
JUNE			
38637	ADAMS COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$10,883.08
38638	BARNES COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$25,271.66
38639	BENSON COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$15,632.41
38640	BILLINGS COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$24,203.67
38641	BOTTINEAU COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$20,620.36
38642	BOWMAN COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$6,509.35
38643	BURKE COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$9,519.41

JUNE			
38644	BURLEIGH COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$208,604.14
38645	CASS COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$156,478.69
38646	CAVALIER COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$15,182.80
38647	DICKEY COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$7,147.15
38648	DIVIDE COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$16,689.00
38649	DUNN COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$30,126.58
38650	EDDY COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$4,273.05
38651	EMMONS COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$8,286.65
38652	FOSTER COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$7,873.72
38653	GOLDEN VALLEY COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$10,336.43
38654	GRAND FORKS COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$117,323.05
38655	GRANT COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$7,789.28
38656	GRIGGS COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$5,318.82
38657	HETTINGER COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$6,094.57
38658	KIDDER COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$5,170.71
38659	LAMOURE COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$8,195.03
38660	LOGAN COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$3,889.97
38661	MCHENRY COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$16,396.49
38662	MCINTOSH COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$7,451.27
38663	MCKENZIE COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$141,402.70
38664	MCLEAN COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$41,816.34
38665	MERCER COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$23,794.84
38666	MORTON COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$65,509.85
38667	MOUNTRAIL COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$61,277.08
38668	NELSON COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$12,648.26
38669	OLIVER COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$12,349.71
38670	PEMBINA COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$13,936.00
38671	PIERCE COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$22,701.08
38672	RAMSEY COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$19,126.54
38673	RANSOM COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$10,668.48
38674	RENVILLE COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$8,139.96
38675	RICHLAND CO AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$47,487.03
38676	ROLETTE COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$15,480.56
38677	SARGENT COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$14,971.15
38678	SHERIDAN COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$8,762.18
38679	SIOUX COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$2,529.41
38680	SLOPE COUNTY	WC SFTY DISCNT/DIV CREDIT	\$2,968.78
38681	STARK COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$24,896.45
38682	STEELE COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$8,054.06
38683	STUTSMAN COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$63,987.26
38684	TOWNER COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$7,997.69
38685	TRAILL COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$12,791.56
38686	WALSH COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$38,751.56
38687	WARD COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$130,622.23
38688	WELLS COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$16,063.29
38689	WILLIAMS COUNTY AUDITOR	WC SFTY DISCNT/DIV CREDIT	\$99,853.92
38690	LAKE REGION LAW ENFORCEMENT CENTER	WC SFTY DISCNT/DIV CREDIT	\$15,689.03
38691	SW MULTI-COUNTY CORRECTIONAL CENTER	WC SFTY DISCNT/DIV CREDIT	\$82,890.13
ACH	COMMERCIAL CARD SOLUTIONS	BILLING	\$195,171.14
38692	NDIT	BILLING	\$636.83
38693	WORKFORCE SAFETY	CEG BILLING	\$398.15
38694	RIVER CITIES SPEEDWAY INC.	VZOP BILLING	\$3,000.00
38695	AE2S	GRANT CONSULTING BILLING	\$2,500.00
38696	D&S LLC	BUILDING BILLING	\$6,471.09
38697	TRANSTRASH	BUILDING BILLING	\$203.00
38698	FIRST DISTRICT HEALTH UNIT	SACCHO BILLING	\$2,819.92
38699	KAREN BUNDY	CEG BILLING	\$111.00

JUNE			
ACH	GUARDIAN ANGELS INC.	PASS BILLING	\$68,720.00
ACH	CASS COUNTY AUDITOR	VZOP BILLING	\$9,069.00
ACH	CATHOLIC CHARITIES NORTH DAKOTA	PASS BILLING	\$61,800.00
ACH	DON FLAHERTY	BOARD VOUCHER	\$226.80
ACH	DAKOTA CARRIER NETWORK	BILLING	\$16,827.59
ACH	FAMILY ADVOCACY SERVICES	PASS BILLING	\$27,000.00
ACH	GUARDIAN & PROTECTIVE SERVICES INC	PASS BILLING	\$55,240.00
ACH	LIGHTHOUSE ASSOCIATES, INC.	PASS BILLING	\$7,200.00
ACH	LUTHERAN SOCIAL SERVICE OF MN	PASS BILLING	\$60,060.00
ACH	VERONICA MILLER	PASS BILLING	\$5,400.00
ACH	NORTHSTAR GUARDIANSHIP AND CONSERVAT	PASS BILLING	\$340.00
ACH	NDACO RESOURCES GROUP	BILLING	\$2,817.11
ACH	OPPORTUNITY FOUNDATION INC.	PASS BILLING	\$6,880.00
ACH	PRESORT PLUS	BILLING	\$174.19
ACH	STANLEY J. DICK	BOARD VOUCHER	\$771.40
ACH	STUTSMAN COUNTY AUDITOR	VZOP BILLING	\$9,574.94
ACH	WARD COUNTY AUDITOR	VZOP BILLING	\$9,967.36
38700	BILLINGS COUNTY AUDITOR	NACO TRAVEL MATCH VCHR	\$618.00
38701	CAVALIER COUNTY AUDITOR	SACCHO BILLING	\$792.27
38702	BRIDGEMARK INSURANCE SOLUTIONS	BUILDING BILLING	\$4,732.00
38703	ND LEAGUE OF CITIES	LEGISLATIVE BILLING	\$1,186.94
38704	DICKINSON STATE UNIVERSITY ATHLETICS	VZOP BILLING	\$3,000.00
38705	NEWVISION SECURITY, LLC	BUILDING BILLING	\$330.00
38706	MINOT AREA COUNICL OF THE ARTS INC	VZOP BILLING	\$1,500.00
38707	STONERIDGE SOFTWARE LLC	BILLING	\$176.25
38708	CAVALIER COUNTY HEALTH DISTRICT	SACCHO BILLING	\$2,125.00
38709	WELLS COUNTY DISTRICT HEALTH UNIT	SACCHO BILLING	\$831.60
38710	GENERATIONAL CONSULTING LLC	SACCHO BILLING	\$3,250.00
38711	EMMONS COUNTY PUBLIC HEALTH	SACCHO BILLING	\$194.00
38712	TOWNER CO PUBLIC HEALTH DISTRICT	SACCHO BILLING	\$380.00
38713	KIDDER COUNTY DISTRICT HEALTH UNIT	SACCHO BILLING	\$357.50
38714	DICKEY COUNTY HEALTH DISTRICT	SACCHO BILLING	\$622.00
38715	RICHLAND COUNTY HEALTH DEPT.	SACCHO BILLING	\$622.00
38716	NELSON-GRIGGS DISTRICT HEALTH UNIT	SACCHO BILLING	\$270.20
38717	ROLETTE CO PUBLIC HEALTH	SACCHO BILLING	\$482.89
38718	TRAILL DISTRICT HEALTH UNIT	SACCHO BILLING	\$457.60
ACH	BURLEIGH COUNTY AUDITOR	VZOP BILLING	\$12,721.93
ACH	GRAND FORKS COUNTY AUDITOR	VZOP BILLING	\$13,395.02
ACH	NDACO RESOURCES GROUP	BILLING	\$1,614.00
ACH	TRUDY RULAND	BOARD VOUCHER	\$422.10

911 FEE COLLECTION PAYMENTS			
ACH	APRIL ND 911 PAYMENTS	MARCH 911 FEE COLLECTION	\$1,492,202.21
ACH	MAY ND 911 PAYMENTS	APRIL 911 FEE COLLECTION	\$1,573,009.93
ACH	JUNE ND 911 PAYMENTS	MAY 911 FEE COLLECTION	\$1,513,762.83

Approved by motion of the Board of Directors.

President: _____ Date: _____

SUGGESTED MOTION: "MOTION TO APPROVE GENERAL FUND CHECKS 38590-38718 AND ACH PAYMENTS DURING THIS TIME PERIOD."

CHECK LISTING FOR DJS GENERAL FUND

APRIL 2025 - JUNE 2025

APRIL			
7988	VOIDED CHECK	VOIDED CHECK	\$0.00
7989	GRAND FORKS JUVENILE DETENTION CENTER	BILLING	\$2,186.50
7990	DAKOTA BOYS AND GIRLS RANCH	BILLING	\$2,773.98
ACH	BLACBIRD INVESTMENTS LLC DBA RACIAL EQUITY GR	BILLING	\$2,742.19
ACH	ND ASSOCIATION OF COUNTIES	BILLING	\$2,853.80
7991	WILLIAMS CO ADOLESCENT CARE CENTER	BILLING	\$3,177.55
7992	YOUTHWORKS	BILLING	\$5,942.80
7993	SUNRISE YOUTH BUREAU	BILLING	\$1,104.78
MAY			
7994	GRAND FORKS JUVENILE DETENTION CENTER	BILLING	\$2,832.50
7995	DAKOTA BOYS AND GIRLS RANCH	BILLING	\$2,829.96
ACH	ND ASSOCIATION OF COUNTIES	BILLING	\$2,853.80
7996	WILLIAMS CO ADOLESCENT CARE CENTER	BILLING	\$526.16
7997	SUNRISE YOUTH BUREAU	BILLING	\$1,758.69
7998	THE CONSENSUS COUNCIL, INC	BILLING	\$40,424.75
ACH	BLACBIRD INVESTMENTS LLC DBA RACIAL EQUITY GR	BILLING	\$5,500.81
JUNE			
7999	SPIRIT LAKE TRIBE	BILLING	\$8,050.00
8000	WILLIAMS CO ADOLESCENT CARE CENTER	BILLING	\$3,216.31
8001	TERRY TRAYNOR	VOUCHER	\$1,753.91
8002	YOUTHWORKS	BILLING	\$16,712.18
8003	GRAND FORKS JUVENILE DETENTION CENTER	BILLING	\$3,174.00
8004	MILINDA TURNER	VOUCHER	\$75.00
8005	DAKOTA BOYS AND GIRLS RANCH	BILLING	\$4,139.76
8006	OLIVIA REVELS-STROTHER	VOUCHER	\$75.00
ACH	ND ASSOCIATION OF COUNTIES	BILLING	\$3,818.20

Approved by motion of the Board of Directors.

President: _____

Date: _____

**SUGGESTED MOTION: "MOTION TO APPROVE DJS FUND CHECKS 7988-8006 AND
ACH PAYMENTS DURING THIS TIME PERIOD."**

North Dakota Association of Counties
Combined Statement of Revenues and Expenditures
for Period Ending June 30, 2025

	2025 Actual Year-to-Date	2025 Budget	% of Budget	See Notes:
OPERATING REVENUES				1)
County Dues	367,514.00	735,030.00	50.0%	
General Revenue	326,860.70	211,400.00	154.6%	2)
Legislative Services	0.00	11,000.00	0.0%	3)
Publication Services	31,170.15	48,300.00	64.5%	4)
Conference/Workshop Services	6,200.39	270,200.00	2.3%	5)
Cooperative Services	3,367,802.40	6,524,110.00	51.6%	
Subsidiary Reimbursements	11,281.54	23,000.00	49.1%	
Building Income	131,675.21	265,850.00	49.5%	
DJS-Juvenile Justice Grant	265,905.44	500,000.00	53.2%	6)
TOTAL OPERATING REVENUES	\$4,508,409.83	\$8,588,890.00	52.5%	1)
OPERATING EXPENDITURES				
Salaries	1,082,741.20	2,238,640.00	48.4%	
Overhead	470,220.85	928,350.00	50.7%	
Travel	46,319.49	124,000.00	37.4%	
Supplies	5,031.43	13,000.00	38.7%	
Fees & Services	38,436.63	58,210.00	66.0%	7)
Other Operating	32,894.33	51,930.00	63.3%	8)
Building Operations Expense	160,423.32	362,720.00	44.2%	
Legislative Services	16,582.80	29,700.00	55.8%	9)
Publication Services	19,110.63	33,400.00	57.2%	4)
Conference/Workshop Services	7,197.33	245,000.00	2.9%	5)
Cooperative Services	2,042,841.50	4,003,450.00	51.0%	
DJS Grant Pass Thru/Subgrants	265,905.44	500,000.00	53.2%	6)
TOTAL EXPENDITURES	\$4,187,704.95	\$8,588,400.00	48.8%	1)
EXCESS REVENUES OVER EXPEND.	\$320,704.88	\$490.00		10)
NONOPERATING REVENUES				
Variable Investment Income	\$148,377.08	\$500,000.00	29.7%	11)

Suggested Motion: Motion to accept financial reports

**North Dakota Association of Counties
Combined Balance Sheet
as of June 30, 2025**

	NDACo General Fund	DJS Fund	Combined Total	See Notes:
Assets				
Current Assets				
Cash	2,300,706.34	0.00	2,300,706.34	12)
Restricted Cash	5,072,996.69		5,072,996.69	13)
Prepaid Expenses	784,409.54	0.00	784,409.54	14)
Accounts/Lease/Interest Receivable	874,079.21	78,622.07	952,701.28	15)
Total Current Assets	9,032,191.78	78,622.07	9,110,813.85	
Noncurrent Assets				
Investments	10,256,414.59		10,256,414.59	16)
Capital Lease Commission	4,935.37		4,935.37	17)
Land	178,558.71		178,558.71	
Furniture & Equip.	492,582.85		492,582.85	
Building & Improvements	4,849,915.30		4,849,915.30	
Vehicles	108,993.81		108,993.81	
Accumulated Depr.	(2,829,154.97)		(2,829,154.97)	
Total Noncurrent Assets	13,062,245.66	0.00	13,062,245.66	
TOTAL ASSETS	\$22,094,437.44	\$78,622.07	\$22,173,059.51	
Liabilities & Fund Balances				
Current Liabilities				
Accounts Payable	622,188.46	78,622.07	700,810.53	18)
Accounts Payable-Restricted Programs	4,642,940.49		4,642,940.49	19)
Accrued Expenses	523,247.14		523,247.14	20)
Deferred Premiums	1,856,664.00		1,856,664.00	21)
Deferred Inflows of Resources-Lease Rev	507,694.22		507,694.22	15)
Deferred Dues Revenue	367,518.00		367,518.00	
Deferred Ad Revenue	21,470.70		21,470.70	
Deferred Conference Revenue	51,950.00		51,950.00	
Deferred ILG Prof Development Revenue	41,450.00		41,450.00	
Deferred County Officials Day	6,000.00		6,000.00	
Accrued PTO Leave	211,479.27		211,479.27	
Total Current Liabilities	8,852,602.28	78,622.07	8,931,224.35	
TOTAL LIABILITIES	8,852,602.28	78,622.07	8,931,224.35	
Fund Balances				
Net Fixed Assets	2,876,601.43		2,876,601.43	
Reserve for Workers Comp	1,000,000.00		1,000,000.00	
Unreserved:				
Undesignated	8,896,151.77	0.00	8,896,151.77	
Excess Rev Over Expenditures	469,081.96	0.00	469,081.96	
TOTAL FUND BALANCES	13,241,835.16	0.00	13,241,835.16	
TOTAL LIABILITIES & FUND BALANCES	\$22,094,437.44	\$78,622.07	\$22,173,059.51	

Suggested Motion: Motion to accept financial reports

North Dakota Association of Counties

June 30, 2025



Notes to the Financial Statements:

- 1) We are through 6 out of 12 months; and revenues and expenses should be near 50% of budget to be on target. Total revenues are 52.5% of budget, and expenses are 48.8% after June.
- 2) General Revenues have exceeded budget at 154.6% of budget after June. With greater investment transparency, we've been able to book more Interest Income on CD's as fixed income. We will exceed budget in this line item by about \$200,000 this year.
- 3) Legislative Services Revenues will show up in July.
- 4) Publication Services Revenues and Expenses are head of budget. This is due to the Annual Directory Publication Costs and Ad Revenues being booked early in the year.
- 5) Annual Conference Revenues and Expenses won't be booked until October.
- 6) The Juvenile Justice Program is just ahead of target at 53.2% of budget this time.
- 7) Fees and Services include the Annual Audit fees. A majority of these costs have been paid as of June, so we're ahead of target at 66%. This will be on track by year-end.
- 8) Other Operating Costs are high due to a fraudulent payment made in April. We are continually working to get the funds returned to us; but so far are unsuccessful, this \$9,477 has been booked as an expense.
- 9) Legislative Services remain ahead of budget after June due to the high costs early in the year. This line item will be on target at year-end.
- 10) After June, the excess Revenues over Expenditures is \$320,700; compared to annual budgeted income for 2025 of \$490. This excess is mainly due to the Investment Income.
- 11) The NDACo Investments have shown gains as of 6/30/25; with income of \$148,377. Due to market volatility this year, we are behind our \$500,000 budget this year.
- 12) Cash is the NDACo general funds. The Juvenile Justice Account (DJS) is on a reimbursement basis, so we do not have funds on hand, and at times shows as a negative balance until funds arrive.
- 13) Restricted Cash includes the CEG Program, NG911 Fund, new 911 Fee Collection Program, PASS Funds, and Marriage License Funds; all of which are not NDACo dollars.
- 14) Prepaid Expenses include Workers Compensation premium payments, office/vehicle insurance, and paid travel for future months.
- 15) Related to GASB 87 implementation for leases effective in 2022: 1) the Accounts/Lease/Interest Receivable includes some NDACo lease and interest receivables, 2) Deferred Inflows are the future building lease income through future lease periods.
- 16) Investments are NDACo's Investment Portfolio for excess funds currently with Colliers. All Investment dollars have now been moved from the SIB Fund to our Colliers Investments. **Comparative: SIB (prior Investment fund) 1 year Rate of Return = 5.06%; 3 year RoR = 0.6%; Colliers 1 year RoR = 5.6%; 3 year RoR = 4.6%.**
- 17) Capital Lease Commission is the payment to the agency who helped us find a rental tenant which began February 2023. This commission expense is spread out over the 5 year lease.
- 18) Accounts Payable is mainly comprised of monthly credit card bills for travel and program expenses, and other operating expenses.
- 19) Accts Payable - Restricted Programs includes the NG911 Program, 911 Fee Collection Payables, PASS Program, and Marriage License Fund.
- 20) Accrued Expenses consist of accrued CEG Excess in 2025 program which will be returned to counties in 2026; as well as some funds designated for Ergonomic Initiative purchases for counties.
- 21) Deferred Premiums are the CEG Premiums that will be recognized through the remainder of 2025.

**NDACO RESOURCES GROUP, INC.
BALANCE SHEET
AS OF JUNE 30, 2025**

ASSETS

	<u>CURRENT YEAR-TO-DATE</u>	<u>PRIOR YEAR-TO-DATE</u>
CURRENT ASSETS	\$1,256,107.41	\$1,096,259.07
PROPERTY, EQUIPMENT, & RIGHT OF USE ASSETS	34,758.90	52,148.22
OTHER ASSETS	548,066.34	511,468.53
	-----	-----
TOTAL ASSETS	\$1,838,932.65	\$1,659,875.82
	=====	=====

LIABILITIES AND STOCKHOLDER'S EQUITY

CURRENT LIABILITIES	\$716,697.41	\$662,482.69
LONG TERM LIABILITIES	6,000.00	15,000.00
STOCKHOLDERS EQUITY	1,116,235.24	982,393.13
	-----	-----
TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY	\$1,838,932.65	\$1,659,875.82
	=====	=====

**NDACO RESOURCES GROUP, INC.
INCOME STATEMENT
FOR THE PERIOD ENDING JUNE 30, 2025**

	<u>CURRENT YEAR-TO-DATE</u>	<u>PRIOR YEAR-TO-DATE</u>
REVENUE	\$1,587,519.08	\$1,478,625.11
COST OF SALES	1,363,906.82	1,308,514.88
	-----	-----
GROSS PROFIT	223,612.26	170,110.23
	=====	=====
OPERATING EXPENSES	\$190,967.52	\$185,295.47
OTHER INCOME	36,134.20	23,529.93
INVESTMENT INTEREST INCOME/LOSS	6,580.92	22,147.96
OTHER EXPENSE	922.90	1,638.46
	-----	-----
NET INCOME BEFORE INCOME TAXES	\$74,436.96	\$28,854.19
	=====	=====

SERVICE REPORT: ND Insurance Reserve Fund

August 2025

(Report submitted to the Board of Directors by Michelle.)

PROGRAM UPDATE:

- Please review NDIRF's 2024 Annual Report at <https://www.ndirf.com/about/financials/>. The link will also be included in the email regarding the web postings.

SERVICE REPORT: County Financial Partnerships (CFP)

August 2025

(Report submitted to the Board of Directors by Genny and Aaron.)

PROGRAM UPDATE:

- **Special Operations Team Reimbursement**

The Attorney General's Drug & Violent Crime Policy Board has again granted federal "Byrne Grant" funding to support the deployment of special operations teams into those jurisdictions that request these specialized resources from other areas. The federal award is matched by \$20,000 from the counties. Each county annually contributes an amount between \$200 and \$800, based on population. Even the counties supporting their own Special Operations teams contribute, as there are times when they need backup from teams from other jurisdictions. NDACo collects the funds and remits them to the Attorney General's Office for deposit in a special fund created for this program.

The funds are used to pay direct equipment, fuel and overtime costs, as well as training, to avoid charges for these teams between counties and cities. For the last ten years, all 53 counties have participated in the Fund.

- **Public Administrator Support Services (PASS)**

NDACo and possibly the counties' role in providing public administrators is soon coming to an end. The 2025 Legislative Session created the first state agency in decades to specifically deal with the Public Administrator issue. As a history lesson, counties are statutorily responsible for providing public administrators to individuals. (In essence public administrators are guardians for indigent folks.) In 2013 the state began funding these private service providers utilizing NDACo as the pass-through payer. With the creation of the state agency NDACo will no longer be necessary to run the program. Although it is not quite known when the state agency will be ready to take over, NDACo will continue to run the program until such time as we are made aware of the handoff.

- **NDACo Grant Assistance Program**

The NDACo Grant Assistance Program is a pilot program developed to assist counties in identifying grant funding opportunities in a variety of areas including transportation/infrastructure, courthouse improvements and jails. NDACo contracted with Moore Engineering and AE2S in 2023 to provide this service. Following are the Year 2 Summary Reports from both Moore Engineering and AE2S.

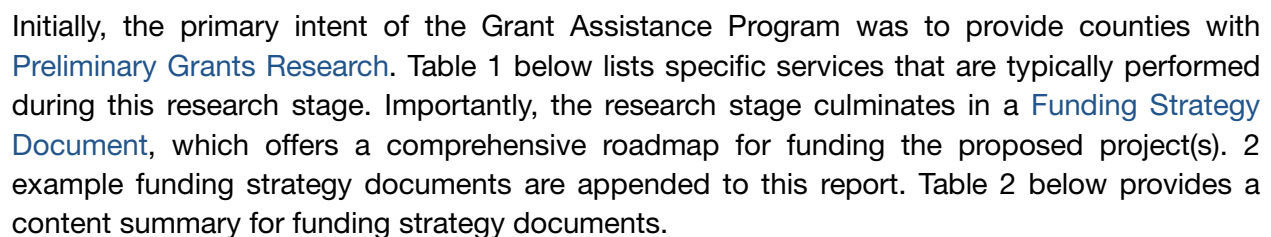


Table 1 – Preliminary Grants Research Services
<ul style="list-style-type: none"> • Collect information on project background, scope, cost, and timing. • Identify potential state and federal grant programs. • Engage agency staff to verify project eligibility and assess project competitiveness. • Produce a funding strategy document (roadmap for securing maximum funding). • Present funding strategy document to County staff and commissioners.

Table 2 – Funding Strategy Document Content
<ul style="list-style-type: none"> • A list of relevant funding programs with detailed information on...
✓ Timeline for solicitation, application, and award.
✓ Award amounts, match requirements, and eligible costs.
✓ Scoring criteria and project prioritization.
✓ Project alignment with the program’s legislative intent.
✓ Recommendations for increasing competitiveness.

The program’s intended design is for NDACo to sponsor the Preliminary Grants Research and the preparation of the Funding Strategy Document. From that point, counties have the option to contract Moore or other consultants to execute the funding strategy, i.e., to prepare grant applications to programs identified during the research stage. This intended program design is portrayed in the figure below.



Moore provided Preliminary Grants Research for 6 different counties in Year 1. However, only 1 county chose to contract with Moore to execute the Funding Strategy Document. Specifically, Moore has contracted with Sheridan County to prepare multiple grant applications for the Courthouse Improvements Project in Fall 2025. The 5 other counties have not elected to pursue the grant programs identified in the Funding Strategy Document prepared for their project. Likely reasons for this include the cost of preparing applications, the competitiveness of grant programs, or preoccupation with more urgent/pressing tasks.

In 2 cases where the preliminary research was minimal, Moore was able to assist counties with preparing grant applications. Specifically, Moore assisted Ward County with a successful application to the NDDOT Flex Fund in Nov/Dec 2023. The project was awarded \$3.3M. Moore also assisted Sioux County with an application to the EPA’s Thriving Communities Program in Feb/Mar 2025. Unfortunately, this EPA funding was withdrawn in the aftermath of the Executive Orders issued in early 2025. A detailed summary of all Moore grant assistance services is provided in Table 3 below.

Table 3 – Detailed Summary of Grant Assistance Services in Year 1 and 2			
County – Project	Services Provided	Deliverable and/or Result	Timeframe Fee
Ward – CR 14 Improvements and Township Bridge Replacements	Numerous meetings with County Engineer. Preparation of Flex Fund applications.	CR 14 received a \$3.3M award from Flex Fund.	11/23 – 12/23 \$3,000.00
Walsh – Law Enforcement Center Improvements	2 meetings with Sheriff, Commissioners, and County staff. Prelim grants research.	FSD on 6 potential programs.	11/23 – 12/23 \$2,062.50
Williams – Marley Crossing Industrial Park	Meetings and coordination with County, regional development commission, and EDA staff.	Strategic info on Disaster Supplemental Program.	12/23 – 01.24 \$1,293.75
Cavalier – CR 55 Reconstruction	2 meetings with Commissioners and Road Foreman. Prelim grants research.	FSD on 4 potential programs.	01/24 – 02/24 \$791.25
Morton – CR 139 Paving	2 meetings with County Engineer. Review of prior applications. Prelim grants research.	Strategic info on multiple programs.	03/24 – 04/24 \$907.50
Grand Forks – Northwood Canola Road Improvements	Meeting with County Engineer and Dept. of Ag staff.	Strategic info on Ag Infrastructure Program.	08/24 – 09/24 \$528.75
Sargent – Tewaukon Culvert Improvements	Prelim grants research and communication with County staff regarding USDOT program.	Strategic info on Federal Lands Access Program.	08/24 – 09/24 \$471.25
Sheridan – Courthouse Improvements	2 meetings with Auditor and presentation to Commission. Prelim grants research.	FSD on 4 potential programs. Separate contract for grant writing.	01/25 – 02/25 \$3,109.50
Sioux – Capital Improvement Planning	3 meetings with Auditor and Roads Superintendent. Prelim grants research.	Application to EPA Thriving Communities Program. Funding withdrawn.	02/25 – 03/25 \$1,843.50
Mercer – CR 21 Reconstruction and CR 17 Bridge Replacement	Meetings with County staff to prepare Flex Fund applications.	2 final drafts of Flex Fund applications.	Ongoing \$231.50
Oliver – BNI Roadway Improvements	Meetings with County staff to prepare Flex Fund application.	1 final draft of Flex Fund application.	Ongoing \$80.00

Going forward, Moore hopes to focus more effort on the preparation of grant applications (i.e., execution of the Funding Strategy), rather than preliminary research (i.e., development of the Funding Strategy). This approach is preferred for 2 primary reasons. First, after 2 years of performing grants research, Moore has a very thorough understanding of the funding programs available to ND counties. Therefore, less effort is required for the research stage. Second,

counties have been reluctant to enter separate agreements for grant writing services, and they have not elected to execute the funding strategies with their own resources. Rather than developing Funding Strategy Documents that “sit on the shelf,” this approach will leverage 2 years of research experience and apply it to grant writing services.

Moore is currently taking this approach with Sioux, Mercer, and Oliver counties by assisting with the preparation of applications to the NDDOT’s Flex Fund Program. Additionally, preliminary conversations indicate that Moore will have opportunities to assist Sargent and Williams county with applications to the USDOT Federal Lands Access Program and the EDA Disaster Supplemental Program, respectively.





TECHNICAL MEMORANDUM

To: Aaron Birst, North Dakota Association of Counties

From: Brent Bogar, Project Manager

Re: **County Grant Assistance Program Technical Memorandum**

Date: August 11, 2025

Since partnering with the North Dakota Association of Counties in 2023, the NDACo County Grant Assistance Program (Program) has supported counties in identifying and pursuing funding opportunities amid a shifting fiscal landscape. The Program provided targeted guidance to twelve counties, identifying 31 relevant funding opportunities for a range of local priorities. In 2025, significant federal funding cuts and changes in national priorities further complicated the funding environment, underscoring the need for strategic assistance. This technical memorandum offers a summary of the program's activities, including outreach efforts, the needs expressed by counties, funding opportunities identified, and the application assistance provided.

COUNTY OUTREACH

Surveying

To begin the assistance program and help our team understand county needs, AE2S Nexus developed a survey to collect information on:

- The County's engineering team
- Familiarity with grant writing and applications
- Type and number of county projects identified
- Capital planning completed to date
- Top funding needs

This survey was emailed to county auditors and commissioners in the fall of 2023. Table 1 summarizes the areas of need for the survey participants:

Table 1: Results of Grant Assistance Need Survey

County	Roads	Bridges	Public Safety	Water Resources	Economic Developme	Workforce Developme	Parks & Recreation	Tourism	County Facilities
Adams	x	x	x		x				
Barnes	x	x	x			x			
Dickey	x	x	x		x	x			x
Divide	x	x	x						
Eddy	x								
Foster	x	x					x		x
Hettinger	x	x							
McKenzie	x	x	x	x	x	x	x	x	
Morton		x							
Pembina	x	x							
Renville	x	x							x
Stutsman	x	x	x		x		x	x	
Walsh		x	x						

In Person

In addition to our surveying, AE2S introduced county staff and decision makers to our program by attending in person conferences and meetings.

Conferences

AE2S has attended the NDACo Annual Conferences and NDACE Annual Conferences since the project's start in 2023. We have held a booth at each of the conferences with resources on the program and staff available to discuss county needs and potential funding solutions. In addition to our booth, NDACo staff provided opportunities at these conferences for our team to introduce ourselves during presentations.

Meetings

AE2S staff attended official meetings and impromptu discussions with county staff throughout the project.

Technical Memorandum

Re: County Grant Assistance Program Technical Memorandum

August 11, 2025

AE2S staff were also asked to attend a meeting in Ashley, ND for the Central Dakota Six County Organization to discuss the program and hear about key issues and needs for the counties in attendance. Counties belonging to that organization include Emmons, McIntosh, Logan, Kidder, Wells, and Foster.

We presented grant research results in person at a Divide County Commission meeting and used this visit to Western North Dakota as an opportunity to stop for in-person outreach and discussions with McKenzie, Williams, and Dunn Counties.

In addition to these in-person meetings, AE2S had many digital meetings with county staff as discussed in the following section.

COUNTY NEEDS IDENTIFIED

After reviewing the survey results received, our next step was to contact the county and schedule a video meeting or phone call to discuss the survey results and hear more about individual projects. The following projects were identified with the survey participants:

Adams County

- Roads - Convert roads back to gravel
- Economic development – attract new employers to replace recent loses
- Public Safety – Garage and impound facilities for the County Sheriff

Dickey County

- Roads
 - Guelph Road Paving Project
 - Fullerton Road paving and chip sealing
 - County Road 3 paving project
- Bridges – culvert to serve Hearthside Winery
- Public Safety – Law enforcement building
- County Facilities – Courthouse maintenance
- Economic Development – Planning and zoning map development
- Workforce Development – Affordable housing

Technical Memorandum

Re: County Grant Assistance Program Technical Memorandum

August 11, 2025

Divide County

- Roads
 - County Rd 3
 - County Rd 5 Reconstruct near Grenora
 - County Rd 17 Paving
 - County Rd 15 Mill and Paving
- Bridges – County Rd 4 Bridge Replacement
- Public Safety
 - Law enforcement vehicles
 - Law enforcement equipment
 - Law enforcement office computers
 - Law enforcement vehicle and body cameras

Dunn County

The County was contacted but we were unable to schedule a call for further discussions.

Eddy County

- Roads
 - County Rd 10
 - 29th St NE
 - Township Rd

Foster County

- Roads – Arterial Road to Carrington
- Bridges – Repairs to abutments
- Parks & Recreation
 - A new basketball court
 - Campground expansion
- County Facilities
 - Courthouse renovations – lighting and windows
 - Building security

Hettinger County

The County was contacted but we were unable to schedule a call for further discussions.

Technical Memorandum

Re: County Grant Assistance Program Technical Memorandum

August 11, 2025

McKenzie County

- Economic Development – Business incubator
- Public Safety – equipment for training, patrol and investigations

Morton County

- Bridges – large CIP provided

Renville County

- County Facilities – Courthouse improvements

Sheridan County

- County Facilities – Courthouse improvements

Sioux County

- Public Safety
 - Law enforcement staffing, vehicles, equipment, software and computers, facilities expansion
- County Facilities – courtroom improvements
- Roads – Main County Road
- Workforce Development - Affordable housing
- Others
 - Webpage improvements
 - 911 system GIS improvements

Stutsman County

- County Facilities – Courthouse improvements

Towner County

- County Facilities – Courthouse improvements

GRANT RESEARCH COMPLETED

After these discussions, AE2S researched available funding opportunities and documented summaries of the programs identified along with recommended grants and loans where appropriate. Appendix A of this document summarizes all 31 programs identified during our research.

GRANT APPLICATION ASSISTANCE / AWARDS

In addition to our grant research, we provided grant application assistance in two instances. We provided support to Billings County to secure NDDOT Flex Fund grant funding. We also provided application resources to Divide County for their staff to develop applications with USDA Rural Development and the ND Attorney General's Office for some of the public safety improvements identified.

Appendix A



Funding Opportunities Identified for the NDACo Grant Assistance Program

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Funding Opportunities Identified for the NDACo Grant Assistance Program
August 2025

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AFFORDABLE HOUSING

Housing Incentive Fund (HIF)

Funding Agency: North Dakota Housing Finance Agency

Purpose: supports the development of affordable housing for low- to moderate-wage workers, the state's aging population, individuals with disabilities, and persons at-risk of homelessness.

Eligible Applicants:

- Local, state, and tribal governments
- Local and tribal housing authorities
- Community action agencies
- Regional planning councils
- Non-profit/For-profit developers

Eligible Uses:

- New construction of multi-family housing
- Rehabilitation of existing multi-family housing
- Acquisition and rehabilitation of single-family homes
- Homeless prevention activities

Available Funding: Estimated \$200 million in funding over four years. \$3 million maximum per project.

Next Application Deadline: September 30, 2025

Additional Program Information:

<https://www.ndhfa.org/index.php/development/>

Housing Trust Fund (HTF)

Funding Agency: North Dakota Housing Finance Agency

Purpose: to support the development and preservation of affordable rental housing for extremely low-income households, including homeless individuals and families.

Eligible Applicants:

- Local, state and tribal governments
- Local and tribal housing authorities
- Community action agencies
- Regional planning councils
- Non-profit organizations
- For-profit developers

Eligible Uses:

- Rehabilitation of Existing Housing
- New construction of rental housing units

Available Funding: \$5.6 million available for 2025-2027. The amount depends on how many units and size of units within building.

Cost Share: Remaining costs are Owner's responsibility.

Next Application Deadline: September 30, 2025

Additional Program Information:

<https://www.ndhfa.org/index.php/development/>

Community Land Trust Pilot

Funding Agency: North Dakota Housing Finance Agency

Purpose: a low-cost line of credit to create more single-family housing for low-to moderate-income households.

Eligible Applicants:

- Non-profit organizations
- Local and Tribal governments
- Housing Authorities
- Regional Planning Councils

Eligible Uses:

- Acquisition of land for housing development
- Rehabilitation of existing structures
- Demolition of dilapidated buildings
- New construction of homes

Available Funding: No defined limit

Next Application Deadline: year-round application window.

Additional Program Information:

<https://www.ndhfa.org/index.php/development/>

Rural Workforce Housing Grant

Funding Agency: North Dakota Department of Commerce

Purpose: To support non-profit organizations and/or local governments in development and improvement of affordable housing options for the workforce in rural areas.

Eligible Applicants: City, county, economic development organization, and local tribal entities

Eligible Projects: Conduct a housing study, purchase blighted properties or vacant lots, remove hazards or rehabilitate structure from blight properties, up to \$10,000 per business or improvements if the business is located in a mixed-use property

Available Funding: \$300,000 per community

Next Application Deadline: Unknown

Additional Program Information:

<https://www.nd.gov/news/rural-workforce-housing-grant-boost-affordable-housing-north-dakota>

HOME Investment Partnerships Program

Funding Agency: North Dakota Finance Agency

Purpose: The program is used to provide homeownership assistance and rental production/assistance for low-income households.

Eligible Applicants: Local, state, and tribal governments; local and tribal housing authorities; developers; and nonprofit Community Housing Development Organizations

Eligible Projects: Build or rehabilitate housing for rent or ownership; or for "other reasonable and necessary expenses related to the development of non-luxury housing," including site acquisition or improvement, demolition of dilapidated housing to make way for HOME-assisted development, and payment of relocation expenses.

Available Funding: Unknown

Next Application Deadline: Unknown

Additional Program Information:

<https://www.ndhfa.org/index.php/development/>

ECONOMIC / WORKFORCE DEVELOPMENT

Regional Workforce Impact Program

Funding Agency: North Dakota Department of Commerce

Purpose: To support the cost of local solutions that will have a broad impact through a community or region.

Eligible Applicants:

- Economic Development Organizations
- Cities (must be incorporated)
- Chambers of Commerce
- Job Development Authorities
- Tribal Entities
- Regional Councils
- Other organizations addressing local or regional economic development needs.
- Childcare Centers

Eligible Projects:

- Talent attraction marketing and locally implemented strategies for business, industry, and communities that leverages existing statewide assets
- Retention
- Infrastructure investments that directly relate to the proposed workforce solution
- Infrastructure investments that expand a childcare center

Available Funding: Dependent upon location within the state.

Next Application Deadline: July 9th

Additional Program Information:

<https://www.commerce.nd.gov/workforce/workforce-programs/regional-workforce-impact-program>

Small Rural Economic Development (SRED) Program

Funding Agency: North Dakota Department of Transportation

Eligible Applicants: Counties

Eligible Projects: Upgrading existing roadways and pavement infrastructure to new businesses on a County Federal Aid route.

Available Funding: dependent on the county.

Next Application Deadline: Funding is allocated on an annual basis.

Additional Program Information: <https://www.dot.nd.gov/construction-and-planning/grant-and-funding-programs/state-grants>

Community Innovation Grant

Funding Agency: Bush Foundation

Purpose: Invest in efforts to develop and test ideas to solve problems along with efforts to inspire, equip and connect leaders to more effectively lead changes.

Eligible Applicants: 501(c)(3) public charities or government entities (including schools) in North Dakota and Minnesota.

Eligible Projects: Projects that will improve the region and have large scale impacts. Special favor goes to projects that improve opportunities and outcomes for Black people, Indigenous people, people of color, and people from rural communities.

Available Funding: No set limit

Next Application Deadline: Applications accepted year-round

Additional Program Information:

<https://www.bushfoundation.org/community-innovation-grants>

FACILITIES

Courthouse Facilities Improvement Grant

Funding Agency: North Dakota Supreme Court

Purpose: This fund provides grants to counties for necessary improvements or essential remodeling of existing court facilities.

Eligible Applicants: County Government in North Dakota

Eligible Uses:

- Renovations and Remodeling
- Building Maintenance/Repair
- Accessibility improvements
- Safety and Security Enhancements
- Technology upgrades
- Facility Expansion

Available Funding: Allocations happen on a biennial budget, set by the state. Unknown at this time.

- 2024: \$512,000 available
- 2023: \$600,000 available

Cost Share: 25% county match minimum.

Next Application Deadline: Unknown at this time. Last deadline was December 31st, 2024.

Additional Program Information:

<https://www.ndcourts.gov/supreme-court/committees/court-facilities-improvement-advisory-committee>

North Dakota Historic Preservation Fund Development Grant Program

Funding Agency: State Historic Society of North Dakota (SHSND)

Eligible Applicants: Owners of a property on the National Register of Historic Places.

Eligible Uses:

Preservation and restoration. Upgrading mechanical, electrical, plumbing systems and other code-required work

Rehabilitation. Repairing or altering a property to make efficient contemporary use of it while sensitively preserving the features of the property.

Pre-development. Provide historical, architectural, and archeological research necessary to document historic significance and physical condition of the property.

Available Funding: Up to \$50,000.

Local Match: 50% non-federal

Next Application Deadline: Projected to be October 2025.

Additional Program Information: <https://www.history.nd.gov/hp/grantshpfund.html>

North Dakota State Energy Program

Funding Agency: North Dakota Department of Commerce

Eligible Applicants: any organization may apply, priority is given to schools, political subdivisions, state agencies, and non-profit organizations.

Eligible Uses: a variety of energy efficiency related activities including the installation of energy efficient measures (building audits, lighting retrofits, HVAC upgrades, etc.)

Available Funding: Up to \$50,000.

Local Match: 20% non-federal

Next Application Deadline: applications accepted year-round.

Additional Program Information:

<https://www.commerce.nd.gov/community-services/state-energy-programs/state-energy-program>

North Dakota Energy Conservation Grant Program

Funding Agency: North Dakota Department of Commerce

Eligible Applicants: Non-federal political subdivisions

Eligible Uses: Energy efficiency retrofits. Examples include:

- Installation of insulation
- Installation of efficient lighting
- Heating, venting and air conditioning (HVAC) upgrades
- Weather sealing
- Replacement of windows and doors
- Other energy conservation projects that meet the required payback period

Other Requirements / Guidelines:

- One building per application but can include multiple energy saving measures in a single building.
- Projects must include an energy saving analysis in the application.
- Payback period of 10 years or less
- Projects with buildings on the National Register of Historic Places will need approval from the State Historic Society.
- This grant can be combined with the Energy Efficiency Community Block Grant Program.

Available Funding: up to \$100,000.

Local Match: 50%

Next Application Deadline: Applications accepted year-round.

Additional Program Information:

<https://www.commerce.nd.gov/community-services/state-energy-programs/energy-conservation-grant>

Energy Efficiency Community Block Grant Program

Funding Agency: North Dakota Department of Commerce

Eligible Applicants: any county or city that does not receive formula grants from the federal government.

Eligible Uses:

- Energy Efficiency Up-grades in Public Buildings
 - o Weatherization
 - o Installation of efficient heating and cooling systems and appliances
 - o Water efficiency measures
 - o Energy management systems such as smart thermostats, heat pumps, water heaters, cooking equipment, associated wiring and panel upgrades
- Street and Signal Light Replacement
- EV Charging stations in community accessible areas

Available Funding: up to \$65,000

Local Match: 20%

Other Guidelines: This grant can be combined with the North Dakota Energy Conservation Grant Program.

Next Application Deadline: Applications may be submitted at any time after November 1st, 2024. DCS will award \$600,000 every quarter beginning January 1, 2025, until all the funds are obligated and exhausted.

Additional Program Information:

<https://www.commerce.nd.gov/community-services/state-energy-programs/energy-efficiency-community-block-grant-program>

LAW ENFORCEMENT

FY24 Body- Worn Camera Police and Implementation Program to Support Law Enforcement Agencies

Funding Agency U.S. Department of Justice, Bureau of Justice Assistance

Eligible Applicants:

- State governments
- Special district governments
- City or township governments
- Public-and State-controlled institutions of higher education
- County governments
- Public housing authorities/Indian housing authorities
- Native American tribal governments (Federally recognized)
- Independent school districts
- Other – Any authorized agency or consortium that acts as in an instrumental capacity to assist law enforcement agencies perform law enforcement functions, including regional or state level authorities.
- Other – units of local government

Eligible Uses:

- Purchase or lease body-worn cameras (BWCs) to establish, expand, or enhance a comprehensive BWC program;
- Create a demonstration project to improve the management, sharing, and integration of digital evidence generated from BWCs;
- Optimize how prosecutors leverage BWC footage to improve operations; or use BWC footage to enhance officer training or constitutional policing practices.

Available Funding: \$2 million per law enforcement agency, \$1 million per project

Next Application Deadline: July 15, 2024

Additional Program Information:

<https://bja.ojp.gov/funding/opportunities/o-bja-2024-172141>

[BJA hosting a webinar on June 20th for this grant with a Q&A session!](#)

Justice Assistance Grant Program

Funding Agency: North Dakota Attorney General's Office

Purpose: Supports a broad range of activities to prevent and control crime based on local needs and conditions.

Eligible Applicants: state agencies or local units of government including cities, county or other political subdivisions.

Eligible Uses: JAG funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice for one or more of the following purpose areas:

- Law Enforcement
- Prevention/Education
- Corrections/Community Corrections
- Drug Treatment
- Prosecution/Courts
- Planning/Evaluation/Technology Improvement
- Crime Victim and Witness Programs (other than victim/witness compensation)

Cannot be used for firearms, ammunition, canine expenses, or construction projects.

Available Funding: No maximum given, State has approximately \$500,000 total for the year. 35% local match required

Next Application Deadline: August 11, 2024

Additional Program Information:

<https://attorneygeneral.nd.gov/criminal-justice-resources/grants/justice-assistance-grant-jag-program-and-lottery-funds/>

Spirit of Blue Safety Grants

Funding Agency: Spirit of Blue Foundation

Purpose: Intended to award equipment or training that will protect officers serving on duty.

Eligible Applicants: Law enforcement agencies from local to federal levels

Eligible Uses: Providing new equipment, training, or other tools that will protect officers' lives.

Available Funding: No maximum stated, awards tend to range from \$500 to \$30,000.

Next Application Deadline: Applications accepted year-round

Additional Program Information: <https://www.spiritofblue.org/safety-grants/>

Homeland Security Grant Program

Funding Agency: North Dakota Department of Emergency Services

Purpose: To assist state, local, tribal and territorial efforts in preventing, protecting against, mitigating, responding to and recovering from acts of terrorism and other threats. Top priorities in North Dakota are:

- Enhancing the protection of soft targets/crowded places
- Combating domestic violent extremism
- Enhancing community preparedness and resilience
- Enhancing election security

Eligible Applicants: local units of government at the county or city/town level.

Eligible Uses: Emergency preparedness and management planning, equipment, training, exercises, and law enforcement terrorism prevention activities.

Available Funding: No maximum stated,

Next Application Deadline: June 5, 2024; funding available annually

Additional Program Information: <https://grants.des.nd.gov/site/HSGP.cfm>

MULTIPLE CATEGORIES

BND Infrastructure Revolving Loan Fund

Funding Agency: Bank of North Dakota

Purpose: Provides funding for repairs, replacements, and new infrastructure projects

Eligible Applicants: North Dakota political subdivisions

Eligible Uses: Constructing new infrastructure or replace existing infrastructure, including infrastructure for utilities, roads and bridges, and airports; emergency services facilities, and critical political subdivision buildings and infrastructure.

Available Funding: No project limit; maximum total loans from IRLF is \$20,000,000

Next Application Deadline: Applications are accepted year-round

Additional Program Information: <https://bnd.nd.gov/loans/infrastructure/bnd-infrastructure-loan-fund/>

Community Facilities Direct Loan and Grant Program

Funding Agency: U.S. Department of Agriculture

Purpose: Provides loan and grant funding to develop essential community facilities, which provides an essential service to the local community for the orderly development of the community in a primarily rural area.

Eligible Applicants: Public bodies, non-profits, and tribes serving rural areas with no more than 20,000 residents.

Eligible Uses: Purchase, construct, and / or improve essential community facilities, purchase equipment and pay related project expenses.

Examples of essential community facilities include:

- Health care facilities
- Public facilities (including street improvements)
- Public safety services (including police stations, vehicles, and equipment)
- Educational services

Available Funding: No limit on loan funding, grant funding is scarce and typically given to smaller projects such as public safety equipment or vehicles.

Next Application Deadline: Applications are accepted year-round

Additional Program Information: <https://www.rd.usda.gov/programs-services/community-facilities/community-facilities-direct-loan-grant-program>

PARKS AND RECREATION

Land and Water Conservation Fund

Funding Agency: ND Parks and Recreation

Eligible Applicants:

- Cities, counties, and townships
- Park boards and park districts
- School districts
- State agencies
- Water management districts
- Federally-recognized Indian tribes

Eligible Projects: outdoor recreation projects such as ball fields, pools, campgrounds, playgrounds, and land acquisitions for park development

Available Funding: 50/50 match, up to \$x

Next Application Deadline: May 2025

Additional Program Information:

<https://www.parkrec.nd.gov/business/grants/land-and-water-conservation-fund>

ND Special Road Fund

Funding Agency: State Historical Preservation Fund

Eligible Applicants: Political subdivision and state agencies

Eligible Projects: roads that provide access to and/or are within recreational, tourist, and historical areas.

Available Funding: 60/40 grant, up to \$300,000

Next Application Deadline: Unknown

Additional Program Information:

<https://www.dot.nd.gov/construction-and-planning/construction-planning/programs-and-planning/special-road-fund-program>

Park System Grant Program

Funding Agency: ND Parks and Recreation

Eligible Applicants: Cities, Counties, and Federally recognized Tribes

Eligible Projects: recreation projects such as ball fields, pools, campgrounds, playgrounds, and other recreation facilities utilized to support local park systems

Available Funding: 50/50 grant, up to \$1 million

Next Application Deadline: Unknown

Additional Program Information:

<https://www.parkrec.nd.gov/business/grants/park-system-grant-program>

Recreational Trails Program

Funding Agency: ND Parks and Recreation

Eligible Applicants:

- Cities, counties, and townships
- Park boards and park districts
- State agencies
- Registered non-profit organizations
- Federally-recognized Indian tribes

Eligible Projects:

- construction of new recreation trails,
- restoration of existing trails,
- development and rehabilitation of trailside and trailhead facilities and trail linkages,
- purchase and lease of recreational trail construction and maintenance equipment,
- land acquisition/easements,
- trail accessibility assessment

Available Funding: 80/20 match, up to \$250,000

Next Application Deadline: Unknown

Additional Program Information:

<https://www.parkrec.nd.gov/business/grants/recreational-trails-program>

QUALITY OF LIFE

John & Elaine Andrist Charitable Trust Grants

Funding Agency: Northwest North Dakota Community Foundation

Purpose: Improve the quality of life for citizens in Divide, McKenzie, and Williams Counties

Eligible Applicants: Non-profits, government agencies, and religious institutions in Divide, McKenzie, and Williams Counties

Eligible Projects: Projects that make a difference within the communities of northwest North Dakota. Priority given to projects in Crosby and Divide County. Focus is on:

(1) arts, culture, and creativity; (2) community development; and (3) economic development.

Available Funding: No stated limit, typically smaller awards (\$3,000)

Next Application Deadline: Unknown

Additional Program Information: <https://www.nwndcommunityfoundation.org/john-elaine-andrist-trust>

ROADS AND BRIDGES

Agriculture Infrastructure Grant Program

Funding Agency: North Dakota Department of Agriculture

Purpose: Established to award grants to political subdivisions for roadway and bridge improvements; and to political subdivisions or entities for utility improvements necessary to accommodate value-added agriculture businesses.

Eligible Applicants: political subdivisions

Eligible Projects: infrastructure and capital utility improvements necessary for the development or expansion of new or existing value-added agriculture businesses. Improvements include:

- Corridor improvements on county and township roadways,
- Improvements to roads or bridges that provide access to value-added agriculture businesses,
- Water and wastewater line improvements, and
- Electrical and gas supply improvements necessary to accommodate value added agriculture business

Available Funding: up to \$1.25 million for Roadway and Bridges; up to \$350,000 for Utilities

Next Application Deadline: Deadlines are quarterly through April 1, 2025. Next deadline is July 1, 2025

Additional Program Information: <https://www.ndda.nd.gov/divisions/business-marketing-information/agriculture-infrastructure-grant-program>

Program guidelines:

<https://www.ndda.nd.gov/sites/www/files/documents/files/Agriculture%20Infrastructure%20Grant%20Guidelines.pdf>

Bridge Investment Program

Funding Agency: USDOT Federal Highway Administration

Purpose: Provides funding for bridge replacement, rehabilitation, preservation, and protection projects that reduce the number of bridges in poor condition, or in fair condition at risk of declining into poor condition.

Eligible Applicants: State Governments; Local Governments; Federally Recognized Tribes and Affiliated Groups; Planning and Project Organizations; U.S. Territories

Eligible Projects: Highway bridge replacement, rehabilitation, protection, or preservation projects aiming to improve the safety, efficiency, and reliability of the movement of people and freight over bridges.

Available Funding: Minimum of \$2.5 million, and maximum of 80% of the total eligible project costs

Next Application Deadline: Project applications are due November 1, 2024; planning applications are due October 1, 2024.

Additional Program Information: <https://www.transportation.gov/rural/grant-toolkit/bridge-investment-program>

ND Flexible Transportation Fund

Funding Agency: North Dakota Department of Transportation

Purpose: To improve the transportation infrastructure on and off the state highway system

Eligible Applicants: All public roads in township, county, city, and tribal governments within the boundaries of North Dakota

Eligible Projects:

- Pedestrian, bicycle, and public transportation friendly corridor improvements
- Projects that improve safety for all users of all the transportation system
- Landscaping and streetscape improvements
- Bridges/Structures including minor structures
- Projects improving transportation system connectivity
- Roadway improvements to new or expanding facilities

Available Funding: No minimum or maximum request. Previous awards have averaged \$1-2 million.

Next Application Deadline: No upcoming application windows. Program needs additional appropriations from the state legislature.

Additional Program Information:

<https://www.dot.nd.gov/flexfund>

Promoting Resilient Operations for Transformative, Efficient, and Cost- Saving Transportation (PROTECT) Program

Funding Agency: U.S. Department of Transportation

Purpose: Provides funding to ensure surface transportation resilience to natural hazards including climate change, sea level rise, flooding, extreme weather events, and other natural disasters

Eligible Applicants: State Governments; Local Governments; Federally Recognized Tribes and Affiliated Groups; Planning and Project Organizations; U.S. Territories

Eligible Projects: Highway, transit, and certain port projects that include resilience planning, strengthening and protecting evacuation routes, enabling communities to address vulnerabilities and increasing the resilience of surface transportation infrastructure from the impacts of sea level rise, flooding, wildfires, extreme weather events, and other natural disasters.

Available Funding: \$1.4 billion in funding over 5 years

Rebuilding American Infrastructure with Sustainability and Equity (RAISE)

Funding Agency: US Department of Transportation

Purpose: Provides funding for capital investments in surface transportation that will have a significant local or regional impact; and support USDOT goals to improve safety, economic strength and global competitiveness, equity, and climate and sustainability.

Eligible Applicants: States, territories, units of local government, tribes, transit agencies

Eligible Projects:

- Highway or bridge projects
- Public transportation projects
- Passenger and freight rail transportation projects
- Surface transportation components of an airport project
- Intermodal projects whose components are otherwise an eligible project type
- Projects to replace or rehabilitate a culvert or prevent stormwater runoff to improve habitat for aquatic species while advancing the goals of the RAISE program
- Projects investing in surface transportation facilities that are located on Tribal land
- Any other surface transportation infrastructure project that the Secretary considers to be necessary to advance the goals of the program

Available Funding: \$1-25 million per project, 20% local match required

Next Application Deadline: Unknown

Additional Program Information: <https://www.transportation.gov/RAISEgrants>

Rural Surface Transportation Grant Program

Funding Agency: USDOT Federal Highway Administration

Purpose: To improve and expand the surface transportation infrastructure in rural areas to increase connectivity, improve the safety and reliability of the movement of people and freight, and generate regional economic growth and improve quality of life.

Eligible Applicants: states, counties, cities/townships, special districts, tribal governments

Eligible Projects:

- a highway safety improvement project;
- a project on a publicly owned highway or bridge that provides or increases access to an agricultural, commercial, energy, or intermodal facility that supports the economy of a rural area; or
- a project to develop, establish, or maintain an integrated mobility management system, a transportation demand management system, or on demand mobility services

Grant can be used to fund multiple projects that address the same transportation challenge – This may be a better option for the county given most projects are on a smaller scale.

Available Funding: no maximum required, majority of grant funds will be \$25 million or more. 20% local match required

Next Application Deadline: Likely Spring 2026, this is an annual grant program.

Additional Program Information:

<https://www.transportation.gov/grants/rural-surface-transportation-grant-program>

Safe Streets and Roads for All Grant

Funding Agency: U.S. Department of Transportation

Purpose: To improve roadway safety by significantly reducing or eliminating roadway fatalities and serious injuries through safety action plan development and refinement and implementation.

Eligible Applicants:

- Political subdivisions of a State, which includes counties, cities, towns, transit agencies, and other special districts.
- Metropolitan planning organizations (MPOs).
- Federally recognized Tribal governments.

Eligible Projects: This program offers two types of grants – planning and demonstration grants and implementation grants.

For a Planning and Demonstration Grant, eligible activities include:

1. Developing, updating, or completing an [Action Plan](#).
2. Conducting supplemental safety planning to complete or enhance an Action Plan.
3. Carrying out demonstration activities to inform Action Plan development or updates.

For an Implementation Grant, activities *must* include implementing roadway safety strategies and projects identified in an eligible, complete Action Plan. This can be infrastructural, behavioral, and/or operational activities.

Available Funding: Minimum awards of \$100,000 for Planning and Demonstration Grants and \$2.5 million for Implementation Grants.

Next Application Deadline: August 29 for planning and demonstration grant applications

Additional Program Information:

<https://www.transportation.gov/grants/SS4A>

SERVICE REPORT: National Participation August 2025

(Report submitted to the Board of Directors by Stanley, Robert and Michelle.)

PROGRAM UPDATE:

National Participation/NACo Board

NACo Annual Conference: The NACo Annual Conference was held in Philadelphia County (Philadelphia) PA July 11-14. Below is a list of the ten county officials from North Dakota who attended:

- Tony Grindberg, Cass County Commissioner
- Bob Henderson, Cass County Director of IT
- Jim Kapitan, Cass County Commissioner
- Robert Wilson, Cass County Administrator
- Tracy Peters, Cass County HR Director/Assistant County Administrator
- Stanley Dick, Cavalier County Commissioner
- Karolin Jappe, McKenzie County Emergency Manager
- Alice Grinsteinner, Mercer County HR Director/Emergency Manager *
- Joan Hollekim, Mountrail County Commissioner
- Barb Frydenlund, Rolette County Public Health Administrator

* Alice Grinsteinner won the free trip to the NACo Annual Conference at our annual conference last year.

Following is Stanley Dick's National Participation Report for August 2025:

The National Association of Counties (NACo) Annual Convention was held in Philadelphia Pennsylvania July 11-14. Alisha Bell from Michigan was elected 2nd Vice President. J.D. Clark, Wise County, Texas, will now be our President, and George Dunlop from North Carolina will be our 1st Vice President.

The staff of NACo spent a lot of time putting together a response to the Big Beautiful Bill that recently passed around the 4th of July. They reworded the Bill to the Big Shift. The current administration, to balance budgets and reduce debts, has shifted a lot of fiscal responsibility to states and counties. An example of this is the cost of administration of the SNAP program. North Dakota is unique in that it is locally administered, but the state picks up the tab for the cost of administration. If we continue to function as we have, the state will have to pick up a greater share of this cost. How much more will be determined by our error rate. Medicaid and the shift to states and local governments was also discussed. Administrative cost around the work requirements will be something new as well. Who pays for the monitoring and will the federal government be involved.

In the Agriculture and Rural Affairs Committee, we discussed the shrinking work force—especially now that we are more strictly enforcing Immigration Law. States that use a lot of hand labor are wondering how crops will be harvested. In fact, the only resolution at the general session that was debated at all was the discussion on work force, the availability of undocumented workers and how to respond to this administration's policies. The Ag Committee also approved a resolution on the loss of ag land. A moratorium on using prime

farmland for hunting, recreational, commercial, and or for urban sprawl was introduced. Lancaster County, Pennsylvania, introduced and approved by the state a bill that protects ag land from the urban growth around Philadelphia. This is Amish country, and they did not want to lose their agricultural base. As a country we are losing approximately 1.2 million acres of farmland every year. In large-population states this is becoming a big deal. In North Dakota, only areas around the larger cities and areas used for recreational and conservation purposes would be affected.

The overall theme to me was, can we continue to provide the current services and programs at the county level without as many dollars trickling down from the Feds. I think we will soon find out.

Following is Robert Wilson's National Participation Report for August 2024:

I have the privilege of serving on several committees that met during the NACo Annual Conference in Philadelphia in July.

The *Career, Economic & Workforce Development Steering Committee* considered 18 resolutions. One was withdrawn and 17 passed.

The *National Association of County Administrators (NACA)* held several events during the convention, including a Board Meeting and an Idea Exchange. Topics included local and state-level efforts to assess the impacts of the Big Beautiful Bill legislation. At the Idea Exchange, the impact of stress on all of us was a significant part of the conversation. The same could likely be said for all of us in our various roles serving counties.

The *Membership Committee* report included feedback that conference attendance was strong (roughly 4,000 attendees, 700 counties) and association membership numbers also remain strong.

This was also the first gathering of the *Mid-Sized County Caucus*. Member counties are roughly designated as between 100,000 & 500,000 in population. Meeting topics included discussions of data centers and opportunities for partnering with universities and military installations.

The NACo *Board of Directors* Annual Business meeting was held on Monday, July 14th. A spokesperson for US Department of Transportation addressed the Board and shared Secretary Sean Duffy's priorities. They include safety, directing funding to areas with high and increasing marriage and birth rates, and shovel ready projects.

NACo Executive Director Matt Chase and Legislative Affairs staff discussed the Big Beautiful Bill, or 'The Big Shift' as the Association is describing it. NACo estimates the result will be a \$1B shift in direct and administrative costs from the federal government to state and local governments over next 10 years. SNAP and Medicaid programs will see the biggest impacts.

Mr. Chase acknowledged that at times the Association has been accused of being partisan. He explained the role of the Association is to advocate for counties and 'stay in our lanes.' He also asked for feedback from the Board. 'Are we too aggressive? Not aggressive enough? We need to hear from you.' I shared my opinion that Association leadership is doing an excellent job.

Financially, NACo is in a very strong position. NACo Edge, the Association's revenue generating arm, is growing; and we are not heavily dependent on grant funding like some

other local government advocacy organizations. NACo is also making it a priority to work closely with state associations on state-level legislation. There is a growing trend of seeing similar legislative themes repeat themselves across the country. Property tax caps and election processes are two examples.

Presidential Appointments and Steering Committee Members

NACo is a grassroots-driven organization that encourages member engagement. Currently, more than 1,100 individual county elected and appointed officials from every region of the country serve on ten policy steering committees, ad hoc and standing committees and various caucuses and task forces. From North Dakota, eighteen different county individuals serve on fifteen different committees. Below is a list of who serves on what committees in 2025-2026.

Find out more about the various committees, caucuses and task forces at <https://www.naco.org/page/committees-caucuses>.

NAME	COMMITTEE	POSITION
Helen Askim (Williams)	Programs and Services	Member
Helen Askim (Williams)	Rural Action Caucus	Member
Nichole Degenstein (Ward)	Community, Economic & Workforce Development	Member
Stanley Dick (Cavalier)	Agriculture & Rural Affairs	Subcommittee Vice Chair
Stanley Dick (Cavalier)	Rural Action Caucus	Member
Barb Frydenlund (Rolette)	Health	Member
Tony Grindberg (Cass)	Agriculture & Rural Affairs	Member
Bob Henderson (Cass)	Telecommunications & Technology	Member
Alicia Hildebrand (Cass)	Finance, Pensions & Intergovernmental Affairs	Member
Kim Jacobson (Agassiz Valley)	Human Services & Education	Member
Karolin Jappe (McKenzie)	Justice & Public Safety	Member
Jessica Jenrich (Barnes)	Justice & Public Safety	Member
Chad Kaiser (Stutsman)	Justice & Public Safety	Member
James Kapitan (Cass)	Midsize County Caucus	Member
James Kapitan (Cass)	Rural Action Caucus	Member
James Kapitan (Cass)	Transportation	Subcommittee Chair
James Kapitan (Cass)	Veterans and Military Services	Member
Dana Larsen (Ward)	Transportation	Member
Patrick Martin (Morton)	Justice & Public Safety	Member
Scott Ouradnik (Slope)	Public Lands	Member
Tracy Peters (Cass)	Retirement Readiness Advisory Council	Member .
Jayme Tenneson (Griggs)	Agriculture & Rural Affairs	Member
Robert Wilson (Cass)	Community, Economic & Workforce Development	Subcommittee Vice Chair
Robert Wilson (Cass)	Membership	Member
Robert Wilson (Cass)	Midsize County Caucus	Vice Chair
Robert Wilson (Cass)	Rural Action Caucus	Member

NACo steering committees annually review and make recommendations on public policy issues and legislation. The policy development process initiated by the steering committees is the foundation for the American County Platform, which drives NACo's advocacy work.

Future NACo Conferences

Following are the dates and locations of the 2026 NACo Conferences:

- | | | |
|-----------------------------|------------------|----------------|
| • Legislative Conference | February 21 – 24 | Washington DC |
| • Western Interstate Region | May 5 – 8 | Maui HI |
| • Annual Conference | July 17 – 20 | New Orleans LA |

NDACo Mailbag



The NDACo Mailbag is an opportunity for the board to see letters received by the Association that relate opinions of how well we are doing or aren't doing our job. Happy reading!

Subject:

FW: June 26th - National Safety Month

From: Jeff Eslinger <Jeff.Eslinger@ndaco.org>**Sent:** Thursday, June 26, 2025 1:53 PM**To:** NDACoEmployees <NDACoEmployees@ndaco.org>**Subject:** RE: June 26th - National Safety Month

And now political figures.

I don't know if our staff know this, but Gov. Armstrong issued a recommendation to all groups involving public figures, including us, that we remove personal home addresses. We only listed home addresses of Commissioners, but now we have removed them from view on our website. Sad that this has to be considered, but I'm proud of our association, and specifically Aaron for quickly responding to that suggestion.

Jeff Eslinger
Communications Director
ND Association of Counties
www.ndaco.org
701-425-0817

Subject: Thank You

From: Johnson, Scott <johnsonscott@nd.gov>

Sent: Wednesday, June 18, 2025 12:30 PM

To: Donnell Preskey <donnell.preskey@ndaco.org>; Genny M. Dienstmann <gdienstmann@ndaco.org>; Aaron Birst <aaron.birst@ndaco.org>; Linda Svihovec <Linda.Svihovec@ndaco.org>

Subject: Thank You

To the ND Association of Counties,

I hope you're well! I just wanted to take a moment to thank you for organizing such an incredible training seminar on June 16, 2025. The entire event was impeccably planned and provided an invaluable platform for learning and networking.

I particularly enjoyed the section on Caps Calculations, and I appreciate the effort you put into curating such a diverse lineup of speakers and topics. Your hard work truly made a difference for all attendees.

Thank you once again for your dedication, and I look forward to future events you organize!

Scott Johnson
Sargent County Commissioner
355 Main St. S
Forman ND 58032
Phone: 701-678-3521
Email: johnsonscott@nd.gov

Subject: Thank You

From: Reimer, Mindy <mreimer@nd.gov>
Sent: Tuesday, June 17, 2025 9:39 AM
To: Linda Svihovec <Linda.Svihovec@ndaco.org>
Subject: Thank You

Linda,

Thank you so much for your presentation yesterday and for going through that cap calculation worksheet. All your work on that is going to make the calculation so much easier, and per usual, your training session was easy to follow and helped me understand it all so much more. Thank you so much.

I know you all are swamped and getting ready for the auditor's conference next week, and I don't want to come off as pushy or rushing you in any way. I am curious when the budget memo is estimated to be released? My departments are chomping at the bit, but I don't want to release their information to them until I have a better idea on the revenue side from you all.

Again, thank you for EVERYTHING you do!! Enjoy your grandson! He sure looked sweet!

Mindy S. Reimer, CPA



Auditor/Treasurer
PO Box 603
Cando, ND 58324
(701) 968-4340 ext. 2
(701) 303-0518
mreimer@nd.gov

Subject: Mill Levy Question
Attachments: 2024 OLIVER COUNTY LEVY SHEET.docx
Importance: High

From: Schmidt, Jaden <jadschmidt@nd.gov>
Sent: Tuesday, June 17, 2025 9:48 AM
To: Linda Svihovec <Linda.Svihovec@ndaco.org>
Subject: Mill Levy Question
Importance: High

Linda,

Thanks for the great workshop yesterday. Of course, the question I have popped in my mind after everything was over.

When we are calculating the TOTAL county levy for dollars, which levies are included in that figure?

I've attached Oliver's Mill sheet and the top shows the County Wide levies, but some of them are also considered separate taxing entities, such as SCD and Western Plains Public Health.

Thank you!!

Jaden Schmidt
Oliver County Auditor
PO Box 188
Center, ND 58530-0188
701-794-8721

Subject: Thank you!

From: Erica Johnsrud <ejohnsrud@co.mckenzie.nd.us>

Sent: Tuesday, June 17, 2025 10:34 AM

To: Linda Svihovec <Linda.Svihovec@ndaco.org>; Donnell Preskey <donnell.preskey@ndaco.org>; Genny M. Dienstmann <gdienstmann@ndaco.org>; Aaron Birst <aaron.birst@ndaco.org>; Jeff Eslinger <Jeff.Eslinger@ndaco.org>; Alisha Adolf <alisha.adolf@ndaco.org>; Mary Korsmo <Mary.Korsmo@ndaco.org>

Subject: Thank you!

Good morning,

Just wanted to take a moment and say thank you for all of your work on the training session held yesterday! Thank you for putting this together to benefit all of us at the local levels. I know there will be much discussion yet in the days ahead. The session yesterday was very beneficial.

Please feel free to share with your partners at League of Cities and School Boards.

Kind regards,
Erica

Erica Johnsrud
McKenzie County Auditor/Treasurer
201 5th St NW Suite 543
Watford City, ND 58854
(701) 444-3616 Ext. 3 – Telephone
(701) 444-4113 – Fax
www.mckenziecountynd.gov

Subject:

FW: Mailbag

From: Teigen, Rory M. <rmteigen@nd.gov>**Sent:** Tuesday, June 3, 2025 10:24 AM**To:** Donnell Preskey <donnell.preskey@ndaco.org>**Subject:**

Donnell, Thank you and all the Sheriff's that spoke up about our fiasco last week. I was Doctoring in Bismarck and missed out of most everything. But, I sincerely Thank the Association and you for everything you do!
Sincerely,



Rory M. Teigen

Sheriff

Slope County Sheriff's Office

206 S Main

Amidon, ND 58620

701-879-6271

Subject: On another note

From: Schuster, Jean <jschuster@nd.gov>

Sent: Tuesday, August 5, 2025 9:39 AM

To: Kaitlyn Bakken <kbakken@ndaco.org>

Subject: On another note

Good morning again Kaitlyn,

I wanted to send you another email with just my gratitude. It has been a real pleasure working with you and your department for GIS corrections. They system is super easy to use and submit markups, and you being a steady contact person to facilitate the details has been so seamless. I cannot thank you enough for your team's work on providing such great service. I truly appreciate your kindness and your amazing communication. It was always relieving to know that my email markups were received by you, and that you always had kind words therein. So often people are so short, cut and dry...which is all fine, but I am a people person and very much appreciate a kind human on the other end of the line.

😊 I wanted to just let you know that our SIDWELL GIS team should, some time in the future, be taking over doing these things that I have been doing. We have contracted with them (months and months ago) to complete our task of the mismatch report. I don't know when that will happen, but they will hopefully get that completed soon.

All that being said, I want to say goodbye..... I have made the decision to go back to Abstracting and will be ending my job in Benson County on August 15th. I will be here until then, so if you have any projects that I can help to complete between now and then, please note that I am ready, willing and able.....but only until I walk away from my desk on the 15th. I wish you all of the best Kaitlyn.....It has been a pleasure working with you.

Jean Schuster

Deputy Tax Equalization Director
Benson County

311 B Ave South, PO Box 288
Minnewaukan, ND 58351-0288

jschuster@nd.gov

(701)473-5524, opt. 4

<https://www.bensoncountynd.com/>

"Ability is what you're capable of doing. Motivation determines what you do. Attitude determines how well you do it." Lou Holtz

thank you

FROM THE
NORTH DAKOTA
LEAGUE OF CITIES



NORTH DAKOTA
LEAGUE OF CITIES

Mary,

Thank you for getting
me out of a tough spot.

Please know I appreciate
the time and effort it
took to help me and
the NDLC.

Jennifer

2025 EVALUATION OF AUDIT PROPOSALS

			<i>current firm</i>		
			Brady Martz	Eide Bailly	Widmer Roel
Qualifications/Experience of Firm					
1. Auditing Experience in					
a. Govt/Single Audit/Corp Audits	10 pts		10	10	10
b. Govt Audits	5 pts				
c. Single Audits	3 pts				
d. Corporate Audits	2 pts				
2. Time Period					
a. Prior to March 15	10 pts		10	10	10
b. March 16-31	5 pts				
c. After March 31	0 pts				
3. Peer Review & Disciplinary Actions					
a. Positive Review/No Disc.	10 pts		10	10	10
b. No Review/No Disc.	3 pts				
c. Negative Review/Disc.	(5) pts				
4. Size of Firm					
a. Five or More Offices	10 pts		10	10	1
b. Two to Four Offices	5 pts				
c. One Office	1 pt				
5. Familiarity with NDACo & Subsidiaries					
a. Completed Full Audit & Tax Rpts	10 pts		5	10	0
b. Completed Other Financial Svcs	5 pts				
c. No prior working relationship	0 pts				
Qualifications/Experience of Audit Team					
1. Audit Experience					
a. Audited 5+ Govt/Single Audit organizations	15 pts		15	15	15
b. Audited 2-4 Govt/Single Audit organizations	10 pts				
c. Audited one Govt/Single Audit organization	5 pts				
d. No Auditing Experience	0 pts				

				current firm		
				Brady Martz	Eide Bailly	Widmer Roel
2. Overall Supervision						
a. Partner with Experience in Audits Requested/Single Audit	10 pts			10	10	10
b. Partner with Experience in Govt Audits	5 pts					
c. No Experience in Audits Requested	0 pts					
Total Technical Points				70	75	56
Total Technical Score (Maximum 75 pts)						
Price (Dollars)						
Lowest Price	25 pts			\$36,750	\$51,450	\$52,500
Within 10% of Lowest Price	20 pts					
Within 20% of Lowest Price	10 pts					
Over 20% of Lowest Price	0 pts					
Total Price Score (Maximum 25 pts)				25	0	0
TOTAL SCORE (Maximum 100 pts)				95	75	56

NDACo requested a 5 year forecast of fees for audit/tax services. These total costs are listed below:

(The 2024 Total Cost for Eide Bailly Audit and Tax Returns was \$33,160)

Audit Firm	2025	2026	2027	2028	2029	5 Year Total
Brady Martz*	\$36,750	\$38,535	\$40,425	\$42,357	\$44,389	\$202,456
Eide Bailly	\$51,450	\$52,973	\$54,495	\$56,123	\$57,750	\$272,791
Widmer Roel**	\$52,500	\$54,900	\$57,300	\$59,700	\$62,100	\$286,500

*Provided year 6 quote of \$46,484 for 2030.

**includes up to \$2,500 travel costs

Audit and Tax Costs Broke Out by Entity

Entity/% of Cost Share	Current Cost	Brady Martz	Eide Bailly	Widmer Roel
NDACo - 80%	\$26,528	\$29,400	\$41,160	\$42,000
NRG - 20%	\$6,632	\$7,350	\$10,290	\$10,500

SUGGESTED MOTION: Motion to accept the recommendation of the Finance Committee to contract with Brady Martz for auditing and tax services per their agreement.

SERVICE REPORT: Governance

August 2025

(Report submitted to the Board of Directors by Nick, Aaron and Michelle.)

PROGRAM UPDATE:

- **Nomination of 3rd Vice President**

The Governance Committee is responsible for the nominations of leadership positions on the NDACo Board of Directors. At the 2025 Annual Training Conference a commissioner will be elected to the position of NDACo 3rd Vice President. The Governance Committee will be nominating Foster County Commissioner Becky Hagel for the position of 3rd Vice President.

Suggested Motion: Motion to accept the recommendation of Foster County Commissioner Becky Hagel as nominee for 3rd Vice President and forward his name to the Delegate Council.

- **Constitution & Bylaws**

The Governance Committee has reviewed the NDACo Constitution & Bylaws and is not recommending any amendments in 2025.

- **2024 Assessments**

The Governance Committee also reviewed the results of last year's Individual Board Member Self-Evaluation and Governance Appraisal. Results of the Governance Appraisal and New Board Member Appraisal follow.

No governance concerns were identified that need to be addressed, but the Governance Committee has suggested NDACo look for new tools to get better, more personal comments. Staff will work to implement the committee's suggestions.

- **2025 Individual Board Member Self-Evaluation**

At the August meeting, all Board members will be asked to complete the 2025 Individual Board Member Self-Evaluation. This evaluation is conducted annually during the summer, with results to be shared at the next Board meeting. To get a better return on the evaluations, members will be provided with a paper copy at the meeting and asked to complete the self-evaluation before leaving the meeting.

Note: The newest Board member (who is attending their first Board meeting) will not be asked to complete the Self-Evaluation this year.

CONSTITUTION OF THE NORTH DAKOTA ASSOCIATION OF COUNTIES

Adopted in 1975, amended and approved by the North Dakota Association of Counties State Council on November 14, 1986; November 13, 1987; October 21, 1988; November 16, 1990; October 6, 1993; October 18, 1995; October 13, 1998; October 10, 2000; October 9, 2001; October 1, 2002; October 5, 2004; October 9, 2007; October 27, 2015; October 8, 2019; October 5, 2021 and October 22, 2024.

ARTICLE I - NAME

The name of the Association shall be the North Dakota Association of Counties and shall be incorporated under the statutes of the State of North Dakota.

ARTICLE II - MISSION STATEMENT

The North Dakota Association of Counties provides leadership and services to foster effective and efficient government for the good of all counties.

ARTICLE III - OBJECTIVES

The objectives of this Association shall be to promote, for the general good of all counties, sound administration of county government in North Dakota by:

- A. Providing a medium for the exchange of ideas, information, and experience of all county officials.
- B. Promoting training of county officials in new developments in their fields of endeavor.
- C. Facilitating cooperation with all levels of government and other interest groups.
- D. Proposing and supporting legislation for county government.
- E. Engaging in such other activities as will help achieve more effective county government in North Dakota.
- F. Participating in any other activities permitted by law in the furtherance of the objectives of the Association.

ARTICLE IV - MEMBERSHIP

Each county is entitled to membership and shall be assessed membership dues allocated by a formula based on appropriate fiscal, activity, and benefit information, as determined by the Board of Directors. In addition, counties shall be responsible for paying the expenses of county delegates attending the annual State Council meetings.

ARTICLE V - STATE COUNCIL

- A. COUNTY REPRESENTATIVES: By September of each odd numbered year, the Chairman of the Board of County Commissioners in each county shall call a meeting of all county officials granted membership by the State Council as stated in Article V, Section F of this

Constitution at which time they shall elect, with each person casting one vote, the county's representative and an alternate to the State Council.

- B. COUNCIL POWERS: The State Council shall adopt and may amend bylaws, review the annual budget adopted by the Board of Directors and may develop and vote on policy regarding matters of concern to the North Dakota Association of Counties.
- C. MAKEUP OF STATE COUNCIL: The State Council shall consist of the following voting members:
 - 1. The representative from each member county.
 - 2. One commissioner member from each of the eight regions, as elected at the annual Commissioners' Convention. Even-numbered regions shall elect members on even-numbered years and odd-numbered regions shall elect members on odd-numbered years.
 - 3. Two county official members each as named by the:
 - a. ND Clerk of Courts Association,
 - b. ND County Recorders Association,
 - c. ND Sheriffs and Deputies Association,
 - d. ND State's Attorneys Association,
 - e. ND Association of Assessing Officers,
 - f. ND Association of County Engineers, and
 - g. ND Human Service Zone Director Association.
 - 4. Four county official members as named by the ND County Auditors' and Treasurers' Association.
 - 5. Members of the Board of Directors not otherwise serving on the State Council under Article V, Section C1-C4, above.
- D. COUNCIL MEETINGS: The State Council shall meet annually at a time, date, and location designated by the Board of Directors.
- E. OFFICERS OF THE STATE COUNCIL: The State Council shall elect from among its members or from among the Board of Directors, a President, First Vice President, Second Vice President, and Third Vice President (Executive Committee). No single association of county officials as described in Article V, Section C2-C4, above, shall hold more than two of such offices.
- F. BOARD OF DIRECTORS: The Board of Directors shall consist of the following voting members:
 - 1. All officers of the State Council,
 - 2. Eight county commissioners selected on a regional basis at or before the annual convention of the North Dakota County Commissioners,
 - 3. One county official member from each of the organizations listed under Article V, Section C3,
 - 4. Two county official members from the organization listed under Article V, Section C4,
 - 5. The President of the North Dakota County Commissioners Association,
 - 6. Any of North Dakota's representatives on the National Association of Counties Board of Directors, and
 - 7. The Immediate Past President of NDACo.

A regional or association representative shall serve on the Board of the Directors in addition to a Past President from their region or association. Between meetings of the State Council and when required by the circumstances, the Board of Directors may modify policy of the State Council by a two-thirds affirmative vote of the Board of Directors.

- G. BOARD MEETINGS: The Board of Directors shall meet periodically on call of the Chairman or Executive Director to conduct the affairs of the Association between annual meetings of the State Council. The Board of Directors may establish committees to which the Board may assign the work of the Board.

ARTICLE VI - AMENDMENTS

The Constitution may be amended or repealed by a two-thirds vote of the State Council members present and voting at an annual meeting, or by two-thirds vote of State Council members voting thereon through a mail ballot prepared and administered by the Board of Directors. Bylaws may be adopted or amended by majority vote of the State Council. All amendments shall be made available to Council members 30 days prior to the annual meeting.

ARTICLE VII - DISSOLUTION

The Association may be dissolved upon a two-thirds vote of the qualified members of the State Council, in session or by mail ballot. If dissolution be decreed, the unencumbered balance of the treasury shall be pro-rated back to member counties according to the formula established for payment of dues.

BYLAWS OF THE NORTH DAKOTA ASSOCIATION OF COUNTIES

Amended and approved by the North Dakota Association of Counties (“NDACo”) State Council on November 14, 1986; November 13, 1987; October 21, 1988; November 16, 1990; October 13, 1998; October 10, 2000; October 9, 2007 and October 22, 2024.

SECTION 1 - NONPROFIT CORPORATION

This Association is incorporated as a nonprofit corporation under the laws of the State of North Dakota. The Articles of Incorporation and Constitution of NDACo form the basis for its mission, structure and policy.

SECTION 2 - MEMBERS IN GOOD STANDING

MEMBERS IN GOOD STANDING shall be a designation granted to counties that have paid their annual membership dues within thirty days of the beginning of the current fiscal year. All county representatives and association representatives from counties which are MEMBERS IN GOOD STANDING are eligible to vote at the annual meeting of the State Council and receive such services and/or benefits normally extended to member counties. Only persons from counties with a MEMBER IN GOOD STANDING classification shall be eligible to hold any office, serve on committees and vote at State Council meetings.

SECTION 3 - BOARD OF DIRECTORS

The Board of Directors may create such other legal entities as may serve the mission of the North Dakota Association of Counties.

- A. If a vacancy on the Board of Directors should occur, the President shall make an appointment to fill such vacancy after consulting with the member association or commissioner region involved and the appointment must be ratified at the next regular meeting of the Board of Directors.
- B. If a vacancy of an officer of the State Council should occur, the President shall make an appointment to fill such vacancy after consultation with the Governance Committee. The appointment shall be filled with a member of the Board of Directors and must be ratified at the next regular meeting of the Board of Directors or annual meeting of the State Council.
- C. If a vacancy in the office of President should occur before the next meeting of the State Council, depending on the year, the First Vice President or the Second Vice President shall succeed to the office of President. The president of the Association of Counties shall be a County Commissioner during legislative years as long as the North Dakota Legislature meets on a biennium basis.

SECTION 4 - SPECIAL INTEREST DIFFERENCES BETWEEN MEMBER ASSOCIATIONS

Any differences between member associations that make up NDACo shall be brought to the attention of the Board of Directors, which shall bring such matters before a meeting of the State Council for resolution through a policy statement.

SECTION 5 - INDIVIDUAL POLICY POSITION

NDACo will not recognize individual member policy positions unless such positions have been endorsed by one of the member associations. If such policy positions would be in conflict with other member associations, then a policy statement determination will be made by the State Council as provided in Section 4 of these Bylaws.

SECTION 6 - ASSOCIATION REPRESENTATIVES TO COUNCIL AND BOARD OF DIRECTORS

Each association listed in Subsection 3 of Section C, Article V of the NDACo Constitution shall, at their respective annual meetings, elect three of its county official members to represent them at the annual State Council meeting. One of the representatives shall be designated by each association to serve on the Board of Directors. The ND County Auditors' and Treasurers' Association shall, at their annual meeting, elect six of its county official members to represent them at the annual State Council meeting. Two of their representatives shall be designated to serve on the Board of Directors. The members of the Board of Directors shall receive travel expenses to attend regular and special meetings duly called for that purpose, at the reimbursement rates established by the Board of Directors. In addition, members of duly established committees of NDACo shall receive a per diem prescribed and adopted by the Board of Directors.

SECTION 7 - IMMEDIATE PAST PRESIDENT TO BE A MEMBER OF THE BOARD OF DIRECTORS

The Immediate Past President of NDACo shall be a member of the Board of Directors for a period of one year, in addition to the regular representatives of the Board of Directors. Upon completion of the term of Immediate Past President, that member shall not be eligible to serve on the Board of Directors for a period of two (2) years.

SECTION 8 - ASSOCIATION MEMBERSHIPS

The Board of Directors may reduce or enlarge the number of members serving on the Board and may establish voting and non-voting status of its members.

SECTION 9 - NATIONAL ASSOCIATION OF COUNTIES

If the North Dakota Association of Counties is eligible to seat more than one member of the National Association of Counties Board of Directors, the President shall appoint such member with the ratification of the Board of Directors.

2024 NDA Co Governance Appraisal Observations and Implications

Background

NDA Co Governance Committee has conducted a “Governance Appraisal” each year since 2000. The instrument is taken from research materials developed for non-profit boards, and contains 43 positive statements about board function, board effectiveness, and board development. Board members are asked to rank their agreement or disagreement with these statements on a scale of 1-5. A “5” indicating “strongly agree” and “1” indicating “strongly disagree.”



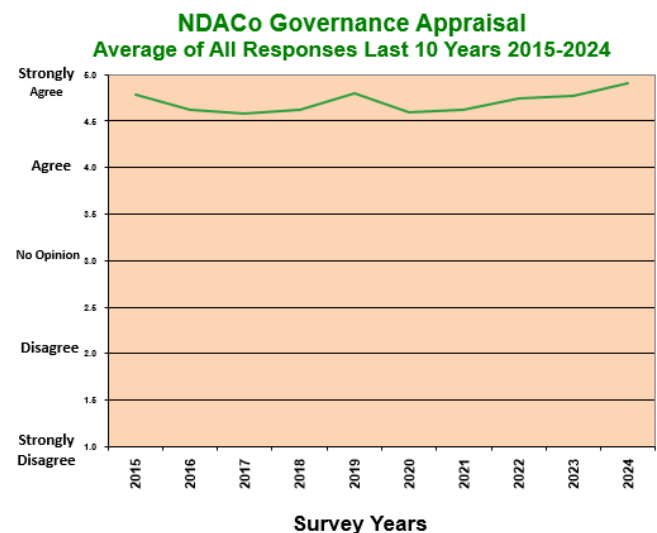
Open-ended questions are also asked, and space is provided for other comments

and suggestions. Due to a decreasing number of responses in 2009, a smaller subset of the questions (23) were used to simplify the process – however questions were asked in each section to maintain as much continuity as possible and permit comparisons. For the 2010 appraisal, the remaining 20 questions were used, and these sets have been alternated since then. Following this change, we have had as few as 13 and as many as 21 responses (15 for this year’s survey).

Historical Summary

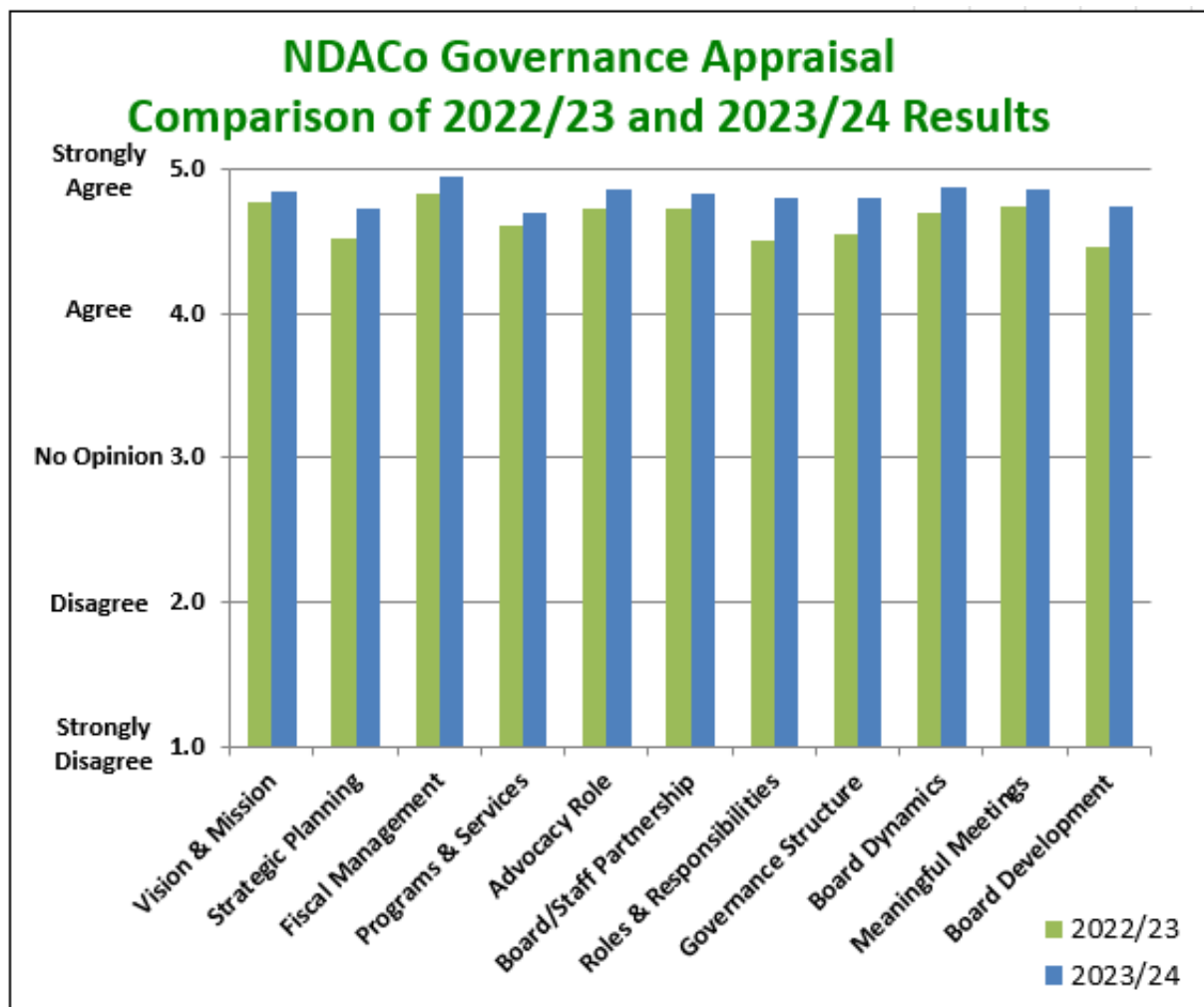
The following chart displays the average of all NDA Co Governance Appraisal responses over the last ten years (2015–2024). Overall ratings have remained consistently high—hovering close to “Strongly Agree”—with only minor fluctuations from year to year. The lowest points appear around 2016–2017 and 2020–2021, but these dips are small, and the trend

ends on a high note in 2024, showing the strongest overall average of the decade. This stability indicates that governance performance has been perceived positively and has maintained a high standard over an extended period.



Current Survey

The next chart compares the NDA Co Governance Appraisal results for 2022/23 and 2023/24 across eleven governance areas, including Vision & Mission, Strategic Planning, Fiscal Management, Programs & Services, Advocacy Role, and others. Both years’ scores are high, with most categories averaging between “Agree” and “Strongly Agree,” indicating generally positive perceptions of governance performance. In nearly every category, 2023/24 shows equal or slightly higher ratings than 2022/23, with Strategic Planning and Board Development standing out for the strongest improvements. This suggests incremental gains in governance satisfaction over the past year.



Analysis

STRATEGIC PLANNING

This area saw the largest upward change, particularly in the agreement with the statement that *“the Board ensures an effective strategic planning process is in place”* (4.9). This likely reflects the strategic planning session held in June 2022 and the resulting focus on collaboration and county outreach efforts.

To maintain this, the NDACO staff and board members have increased the number of county tours from three to four per year with a goal of reaching all counties on a three-year rotation as well as encouraging tour participation from all board members. Additionally, NDACO continues to collaborate with our local

government partners on major issues affecting revenue sources, employee recruitment and retention, and programs affecting the services delivered by local government.

BOARD DEVELOPMENT

Another area that saw a larger increase was Board Development. The survey results reflect overall satisfaction with the formal board member orientation (4.9) and group learning experiences (4.8) for Directors. Providing an opportunity to hear from outside presenters on relevant topics has been a well-received addition to the board meetings.

BOARD EFFECTIVENESS

The survey continues to reflect a slightly lower satisfaction score in the area of Meaningful Meetings, specifically related to the question about familiarity with NDACO’s Constitution and Bylaws (4.7).

Additional Comments

2024 NDA Co Board of Directors – Governance Appraisal

I. BOARD FUNCTION

- F. Advocacy: Gaps – major groups not regularly covered including major county employee groups. (Kim Jacobson)

II. BOARD EFFECTIVENESS

- *NO COMMENTS*

III. BOARD DEVELOPMENT

- *NO COMMENTS*

IV. GENERAL ASSESSMENT

22. What issues require the NDA Co Board's special attention during the next 12-24 months?

- Property tax (Jayme Tenneson)
- Many member associations do not receive equitable service from NDA Co. How can this be strategically addressed? Being heard & represented is important to all members. As an example, can all member associations be assigned a "go to" NDA Co team member? (Kim Jacobson)
- Legislative year - impact of changes; Dues, Structure - current formula is good for small counties, do larger counties complain? Indirect Cost Allocation new hire- would really like to see this happen. Note: Public Health now a separate district - wanted to continue to stay on our work comp, we denied it for 2025. If on their own can't participate with CEG - questioning this. (Becky Hagel)
- Property taxes. NDPERS - specifically changes in unfunded liability payments by counties. Property tax statement changes. (Erica Johnsrud)
- Property tax, Legislative bills. (Dana Larsen)
- Tax relief (Anonymous)
- Legislative bills that pertain to County Government. (Shirley Murray)

23. How do you think the NDA Co Board's structure or performance can be improved in the next 12-24 months?

- Smaller Strategic Plan to brainstorm cooperative ventures. (Becky Hagel)
- Nothing. Our staff does an excellent job! Thank you, Aaron, for all your hard work. (Chad Kaiser)
- I think the NDA Co Board does a great job as well as the NDA Co staff. (Joan Hollekim)

2024

NEW NDACo BOARD MEMBER APPRAISAL

(in lieu of NDACo Board of Directors Governance Appraisal)

1. What motivated you to offer to serve as a Board member of the North Dakota Association of Counties?
 - To help shape and strengthen state and county government for the benefit of all people. To provide representation of my association (NDAAO) as well as learn more about the interaction between all the groups involved in NDACo. (Flaherty)
 - The desire to serve my counties and my profession. I enjoy being a voice for counties, the State's Attorneys Association and rural areas. (Frey)
2. Give us 1 to 3 issues/programs that you, as a new Board member, think the Association should address. (These could be new or existing issues/programs.)
 - 1 – Property tax and assessment reform in light of Measure 4. 2 – Relationships and cooperative efforts between counties, townships and cities. 3 – The strengthening of relations between NDACo and NDLC to promote cooperative goals. (Flaherty)
 - 1 – Property tax. 2 – Incarceration costs – including medical. (Frey)
3. How do you view the scope of the Association 24 – 36 months from now, as it attempts to serve its members?
 - Continue to build a strong representative group and provide better education and training relative to all member associations under its umbrella. (Flaherty)
 - Status quo. Monitor property tax issues. (Frey)

2025 NDACo

Individual Board Member

Self-Evaluation

using a scale of
1 = not satisfied
5 = satisfied
NS = not sure

DEADLINE: September 12, 2025

How satisfied are you that you:		Not Satisfied		Not Sure	Satisfied	
1.	Understand NDACo's mission, vision and six major goals?	1	2	NS	4	5
2.	Support the mission and goals?	1	2	NS	4	5
3.	Have a good working relationship with other board members?	1	2	NS	4	5
4.	Have a good working relationship with the chief executive?	1	2	NS	4	5
5.	Are knowledgeable about NDACo's major programs and services?	1	2	NS	4	5
6.	Are able to express a dissenting vote or voice concerns about a recommendation with which you disagree?	1	2	NS	4	5
7.	Strive to represent the views and interests of the general membership during board meetings?	1	2	NS	4	5
8.	Read and understand NDACo financial statements?	1	2	NS	4	5
9.	Act knowledgeably and prudently when making recommendations about how NDACo's funds should be invested or spent?	1	2	NS	4	5
10.	Prepare for and participate at board meetings, as well as other activities of NDACo?	1	2	NS	4	5

How satisfied are you that you:		Not Satisfied		Not Sure	Satisfied	
11.	Take advantage of opportunities to enhance the organization's public image by periodically speaking to leaders in the community about the work of the organization?	1	2	NS	4	5
12.	Take advantage of opportunities to enhance NDACo's image by periodically speaking to members and nonmembers about the association's benefits?	1	2	NS	4	5
13.	Are able to meet the time and financial commitments to NDACo?	1	2	NS	4	5
14.	Are able to attend regularly scheduled meetings?	1	2	NS	4	5
15.	Respect the confidentiality of the board's executive sessions?	1	2	NS	4	5
16.	Suggest agenda items for future board and committee meetings?	1	2	NS	4	5
17.	Advise and assist the chief executive when your help is requested?	1	2	NS	4	5
18.	Are heard and considered when you give your opinions and views?	1	2	NS	4	5
19.	Find serving on the board to be a satisfying and rewarding experience?	1	2	NS	4	5

Comments:

Board Member Name: _____

Please return the survey to Michelle at NDACo no later than September 12, 2025.

Surveys should be completed at the August 28th Board meeting.

If that isn't possible, it may be returned via email (michelle.tabbert@ndaco.org), fax (701-425-0830) or mail (PO Box 877, Bismarck ND 58502-0877).

Thank you for your response!

SERVICE REPORT: County Financial Partnerships (CFP)

August 2025

(Report submitted to the Board of Directors by Sara.)

PROGRAM UPDATE:

- **Indirect Cost Reimbursement Services**

A software vendor has been chosen to support preparation of the Cost Allocation Plans. As part of the selection process, a review of four vendors' capabilities was conducted. Overall pricing, level of support, and timeline to implementation varied greatly amongst the four vendors. The preferred vendor, MGT, had a much shorter timeline for implementation, a higher level of support and more extensive training when compared to the other vendors. The preferred vendor's cost structure was significantly higher, however, and through discussions, we were able to negotiate an 83% discount, decreasing the four-year software cost from \$1,132,000 to \$190,563.

Additional progress made includes:

- Conversion of the 2023 plans into the new software platform, Burso, has begun.
- The converted plans are being reviewed to ensure alignment with best practices.
- One-on-one training with a Burso subject matter expert (SME) and weekly check-ins are being performed to monitor the progress of the conversion.
- Personal Activity Reports (PARs) and data request lists are being created to support plan development.
- Documentation requests have been provided to the Auditors with a due date of September 15, 2025.
- A new portal was created on the NDACo site for transfer of the financials and requested information.
- Reviews will be conducted with the Auditors individually as needed, based upon the availability of the requested documentation.

SERVICE REPORT: Juvenile Justice Program

August 2025

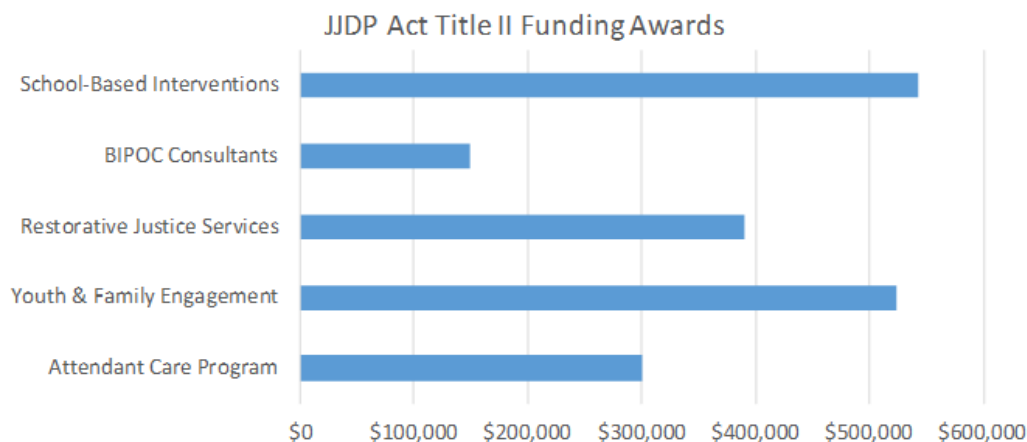
(Report submitted to the Board of Directors by Lisa.)

PROGRAM UPDATE:

The North Dakota Division of Juvenile Services, a division of the ND Department of Corrections, continues to contract with NDACo to employ North Dakota's Juvenile Justice Specialist, Lisa Jahner. This position is federally mandated by the Juvenile Justice and Delinquency Prevention Act (JJDP Act). In that role, Lisa is responsible for coordinating the development and implementation of North Dakota's strategic plan for addressing the needs of at-risk youth, working with federal/state/local officials on best practices and policies, and staffing the Governor's advisory group established pursuant to the JJDP Act to provide leadership and direction.

North Dakota's FY2024-26 strategic plan, found at www.ndaco.org/SAG, established two priority goals to direct the work of the advisory group as well as \$1.8 m in federal funding. The two priority goals are: 1. Reduce youth incarceration through community-based alternatives; and 2. Improve outcomes for youth and families by supporting alternatives to system involvement. The Attendant Care Program will continue to be supported under goal 1 as a collaborative effort with counties and cities, with additional resources to assist youth and families with connection to services and supports. The plan also includes support for behavioral interventions in schools, increasing the response to mental health issues, and reducing barriers to services for youth and families.

Almost \$2 m in federal funding has been awarded for local programs and services under the state's previous strategic plan, as detailed in the following chart. The overall goal of the funding is to prevent child welfare and/or juvenile justice system involvement.



With the award of several federal discretionary grants in addition to the JJDP Act Title II funding, NDACo is currently administering close to \$4.0 million in federal juvenile justice grant funds. Almost all this funding goes out to local government or community-based service organizations.

SERVICE REPORT: Professional Development August 2025

(Report submitted to the Board of Directors by Alisha.)

PROGRAM UPDATE:

- **Popular ILG Webinar Trainings & *Events ~ Attendance Data**

*2025 Local Government Capitol Connection – 145
*2024 NDACo Annual Conference – 354
Basics of Fund Accounting – 139
Conducting Meetings – 157
County Budgeting 101 & Mill Levy Essentials – 182
Did You Know: A Lot Happened During the Legislative Session – 224
Ethics in County Government – 170
*HB 1176 Budgeting in a World of Caps – 242
Managing Records in Email – 171
NDACo Legislative Wrap-Up – 385
Open Meetings & Open Records – 166
Organizing Electronic Records – 116
Role of the Commissioner – 127
Tell Them Why: Navigating Conversations Even When It's Not Easy – 226
The Legislative Process – 271

- **Office of State Tax Commissioner Quarterly Webinars Increase in Interest**

These topics take a deep dive and further explain processes. The last quarterly topics offered: Agricultural Land Review Process, Mobile Homes, Legislative Session Wrap-Up and Centrally vs Locally Assessed Property.

- **HR Collaborative for Local Government Summer HR Webinar Series**

Close to 70 county officials and employees participated. Webinar topics were Employment Law Review, Cultivating Joyfulness for Self-Care, Performance Management, Anti-Discrimination Policies, Talent Acquisition and NDPHIT Health Coverage Trends.

- **Webinar Recordings: Demand Remains Strong and Steady**

Since the beginning of this year, ILG has emailed **over 600** webinar recordings!

- **ILG Hour Level Awards**

In 2025, ILG will honor **approximately 150** hour-level award recipients! This is an increase of close to 60 from last year!

SERVICE REPORT: Conference & Training Services

August 2025

(Report submitted to the Board of Directors by Jeff, Michelle and Aaron.)

2025 Annual Conference

General Conference Information

October 26 – 28 ~ Bismarck Event Center

Important Changes:

- **ALL events at Bismarck Event Center**
 - Includes Sunday Registration (no registration at Radisson)
 - Includes Sunday Welcoming Social
- **NO room block at Radisson for Board Members - Please make your own arrangements**
- **No other hotel room blocks are reserved, but state-rate hotels listed on website**



Workshop Topics

Staff are working on finalizing and confirming presenters on the following topics:

- Energy Development/Land & Property Rights/Transmission Lines/Data Centers
- Retirement
- Mental Health First Aid
- Emergency Response/Wildfires - Lessons Learned
- Infrastructure Funding
- A.I. Dos, Don'ts and How-tos
- Budget/Caps/Capital Improvements
- GIS Update/Game & Fish
- Effective Talent Acquisition in a Competitive Market

Monday Opening General Session

EICG Awards

Keynote Speaker: Adrienne Haslet – Boston Marathon bombing survivor

Monday Lunch

ILG Hour Level Awards & Scholarship Awards

Highlighted Entertainment

Monday Evening: Working with Funatix on this

Closing Tuesday Lunch & General Session

NDIRF Sponsored: Closing Keynote – Cliff Naylor, “Dakota Daytrips”

Hotel Room Blocks

County attendees will choose their own hotels for the annual conference. This move was prompted by two things – the complaints we’ve been getting over the poor quality of some of the chosen “official” hotels, and that we are no longer offering busing, so it seems unnecessary for us to push people to use certain hotels.

Registration Fees

Registration Fees for 2025*:

- Full Conference - \$270
- One day - \$195
- First-time Attendee - \$165

*Registration after October 10, including on-site registrations will be assessed an additional \$50 handling fee.

Based on a Strategic Plan objective, a discount will be offered to first-time county attendees at the conference. This objective was set to help encourage counties to send an official who may not have had an opportunity to attend in the past. County attendees will be asked to note they are a first-time attendee (having never attended an NDACo Annual Conference) upon registration.

Exhibitors/Sponsors

Exhibitor registrations are steadily coming in. As of August 15, we have 16 Sponsors for various events, 27 Elite Exhibitors, 27 Traditional Exhibitors and 5 Large Equipment Exhibitors. These numbers are slightly ahead of pace compared to the last two years at this time. *Note: There is some overlap, as some companies both exhibit and sponsor.*

Board Member Attendance

We hope all Board members have made arrangements (conference registration) through their county to attend the annual conference in October. If your county will not cover your expenses to attend, please let Michelle know and she will make sure you are registered. *We want all Board members in attendance!*

Voting Delegates

All NDACo Board members are automatically voting delegates at the conference. If your county and/or member association has appointed you to serve as their delegate, they may want to select a different delegate to increase your county's number of votes at the conference.

NDACo Board Member Marketing

As a direct strategy of the 2004 Strategic Planning Focus and in an effort to increase attendance at the annual meeting, NDACo Board members were again asked to contact 2-4 counties to encourage them to send someone new to the annual conference. County assignments were included in the July Board Update. As of August 20, we have 21 First Time Attendees registered for the conference. We hope that number will increase. Board members' efforts to contact counties and newly elected or appointed officials is greatly appreciated.

Pre-Conference Caucus Meetings

NDACo will continue to conduct regional commissioner caucuses prior to the annual conference to allow more time for relevant issues and resolutions to be discussed and for elections to be held. This being an odd-numbered year means the odd-numbered regions (Region 1 – Beau Anderson, Region 3 – Nick Moser, Region 5 – Tony Grindberg, and Region 7 – Jamee Folk) will have to conduct elections for their NDACo regional representative. Region 2 will also need to hold an election since Trudy Ruland will be moving into the Past Presidency. NDACo has emailed all eight commissioner regional representatives to find the date/time they'd like to hold their region's caucus. They will chair their caucus meeting and give their caucus report at the NDCCA Annual Business Meeting on Monday, October 27th.

SERVICE REPORT: County Tours August 2025

(Report submitted to the Board of Directors by Michelle.)

PROGRAM UPDATE:

- Of the four County Tours planned for 2025, two have been completed.
 - Cavalier, Pembina, Towner and Walsh Counties were visited in June.
 - Burke, Divide, Mountrail and Williams Counties were visited in July.

Due to election training in October, we are adjusting the remaining two County Tours. The schedule for the September Tour is listed below.

Tuesday, September 24

Sheridan County – 10:00 am CDT Arrival

McHenry County – 2:30 pm CDT Arrival

Wednesday, September 25

Eddy County – 8:00 am CDT Arrival

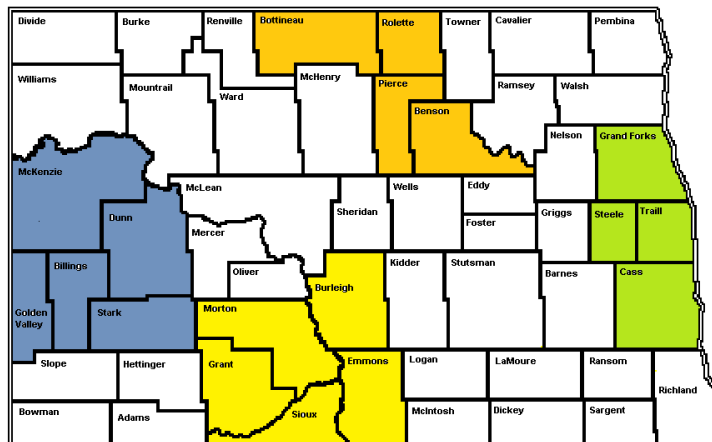
Foster County – 10:15 am CDT Arrival

Wells County – 2:00 pm CDT Arrival

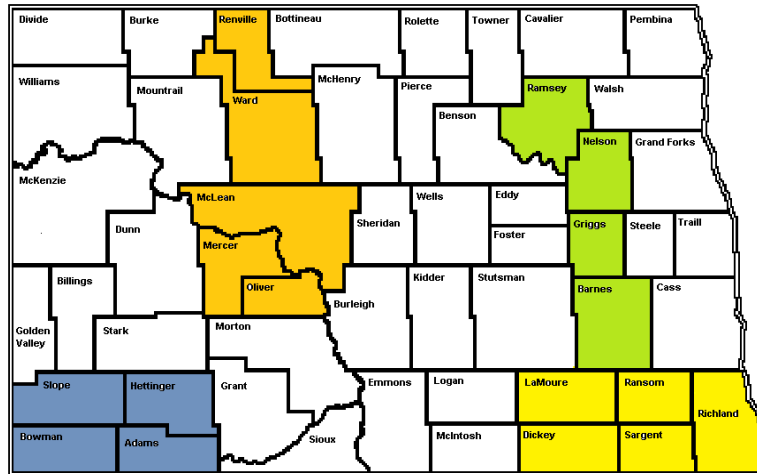
The fourth Tour to Kidder, Logan, McIntosh and Stutsman Counties will be conducted on October 15 and 16.

- Below are maps showing the counties to be visited in 2026 and 2027.

2026 County Tours – *Proposed*



2027 County Tours – *Proposed*



SERVICE REPORT: Legislative Services August 2025

(Report submitted to the Board of Directors by Aaron, Donnell and Genny.)

This meeting's Legislative Report contains an update on the interim committee activities, current resolutions under consideration, and the 2025 Legislative Expense Report.

NDACo 2025-26 Interim Legislative Activities

25-26 Interim Legislative Tasks	Committee	Date	Chair
Study feasibility, siting & development of advanced nuclear power plants in the state	Advanced Nuclear Energy		Sen. Patten
Consider studying water and wetlands regulations and the taxation of inundated lands in the state.	Agriculture & Water Mgt	9/11/25	Rep. Hauck
Approve DOT projects utilizing more than \$10m from flex fund	Budget Section		Rep. Vigasaa
Review Budget Data - REPORT	Budget Section		
Behavioral health beds grant funding - REPORT	Budget Section		
Attorney General technology grants to LE - REPORT	Budget Section		
Status of Flexible Transportation Fund - REPORT	Budget Section		
Status of Opioid Settlement Fund - REPORT	Budget Section		
DOCR prison population plan - REPORT	Budget Section		
Study various issues related to child custody	Child Custody Review Task Force		Sen. Clemens
Study volunteer emergency responder recruitment & retention	Emergency Response Services	8/20/25	Rep. Grueneich
Study grant funding for emergency services & public safety	Emergency Response Services		
Study evolving fire service operational & response needs	Emergency Response Services		
DES on Security threats posed by foreign adversaries - REPORT	Emergency Response Services		
DHHS on status of distressed ambulance service program - REPORT	Emergency Response Services		

Retirement program proposals	Employee Benefits Programs		Sen. Cleary
Review measures & proposals impacting NDPERS	Employee Benefits Programs		
Approve terminology adopted by PERS to comply with federal requirements	Employee Benefits Programs		
NDPERS Status of Defined Contribution plan - REPORT	Employee Benefits Programs		
Develop comprehensive statewide energy policy	Energy Development & Transmission	8/27/25	Rep. Novak
Study impact of large energy consumers including data centers on electrical grid, regulatory structure & economic development	Energy Development & Transmission		
Review state budget info	Government Finance		Rep. Hagert
Study costs & benefits of regional correctional facilities, deferred admission & prioritization	Government Finance		
Legacy Fund Earnings Status - REPORT	Government Finance		
DOCR on new minimum security prison - REPORT	Government Finance		
Study unmet oral health needs of low income children	Health Care	8/18/25	
DHHS on fentanyl deaths - REPORT	Health Care		
DHHS on legislative recommendations - REPORT	Health Care		
ND Legislative Health Care Task Force - REPORT	Health Care		
Study accessibility of state & local services for individuals deaf, hard of hearing as req by federal law	Human Services	9/4/25	Sen. Davison
Study laws, rules & policies relating to child care provider licensing	Human Services		
Evaluation of DHHS child care services program	Human Services		
Study of homelessness in state	Human Services		
Various REPORTS	Human Services		
Study fees collected for technology services including SIRN, 911, 988, emergency communications	Information Technology	8/20/25	Rep. Bosch

ITD on Statewide Longitudinal Data System - REPORT	Information Technology		
Emergency Services Communications Coordinating Committee - REPORT	Information Technology		
Study court fines & fees including 24/7	Judiciary	8/26/25	Sen. Myrdal
Study costs & savings related to pre-trial services	Judiciary		
Study of sentencing, correctional & parole systems. Includes review of sentencing requirements	Judiciary		
DHHS on juvenile justice diversion services task force - REPORT	Judiciary		
Attorney General on Law Enforcement appreciation grant - REPORT	Judiciary		
Attorney General on civilly forfeited property - REPORT	Judiciary		
Status of recruitment program for rural attorneys - REPORT	Judiciary		
DOCR on tracking uniform data including proposal to develop portal related to medicaid status of offenders - REPORT	Judiciary		
DOCR & 3 pilot counties on prosecution-led diversion program - REPORT	Judiciary		
Develop recommendations for investments in Legacy Fund & Budget Stabilization Fund	Legacy & Budget Stabilization Fund Advisory Board		Rep. Warrey
Review with State Auditor updates to audit standards	Legislative Audit & Fiscal Review	8/14/25	Sen. Magrum
Study & review audit reports submitted by State Auditor	Legislative Audit & Fiscal Review		
Determine when State Auditor is to perform audits of political subdivisions	Legislative Audit & Fiscal Review		
Order State Auditor to audit or review political subs accounts	Legislative Audit & Fiscal Review		
Various reports from State Auditor related to policies and processes - REPORTS	Legislative Audit & Fiscal Review		

Study to identify areas to increase efficiency & methods to implement cost-saving measures	Legislative Task Force on Government Efficiency		Rep. Toman
Study state laws related to crimes against children	Protection & Victim Services	9/30/25	Rep. Satrom
Study human trafficking victim service and re-entry programs	Protection & Victim Services		
AG on human trafficking grant program - REPORT	Protection & Victim Services		
Office of Guardianship & Conservatorship Office - REPORT	Protection & Victim Services		
Impacts of HB 1176 - Property Tax Relief, Limitations & Implementation	Tax Reform & Relief Advisory		Sen. Bekkedahl
Study oil extraction tax exemption for stripper wells	Tax Reform & Relief Advisory		
Tax Commissioner on analysis of HB 1176 impacts - REPORT	Tax Reform & Relief Advisory		
Tax Commissioner on statewide property tax increases - REPORT	Tax Reform & Relief Advisory		
Study tribal-state issues includes human services & corrections	Tribal & State Relations		Rep. Holle
Study tribal land taxation issues	Tribal & State Relations		
Study establishing a wastewater project fund for grants	Water Topics Overview		Rep. Swiontek
Study management authority of waters to watershed vs political sub	Water Topics Overview		

2025 Resolutions Proposed for Committee Consideration

The North Dakota County Commissioners Association Resolutions Committee is scheduled to meet on September 15th. Below is the Resolution Policy #1 (adopted in 2024) and one new resolution (more may come) they'll be considering this year, as well as the 2024 Resolutions adopted by NDACo and NDCCA.

NDCCA & NDACo Resolution Policy #1: Policies adopted at the NDCCA Annual Business Meeting and the NDACo Delegate Council Meeting shall be in effect for a period of 4 years. Any policy not renewed or modified after that period shall be null and void.

2025-XX Child Welfare Workers. The protection of children from dangers is one of the most fundamental aspects of human life. Sadly, many children face dangers from those who are supposed to protect them. Whether it is by way of neglect or unspeakable criminal acts some children face dangers in which society has a duty to intervene. Child Welfare workers play an essential front-line role helping these children and families while at many times placing themselves as risk. This Association supports Child Welfare workers as being recognized as vital first response and public safety members. **New Resolution submitted by the Human Service Zone Directors Association**

2024 RESOLUTIONS ADOPTED BY NDACo AND NDCCA

2024-01. Alternatives to Property Tax Funding. North Dakota has traditionally relied upon property tax to fund essential local services. Property tax should be used for services that directly benefit the value of property. This Association supports a review of all current property tax funded services to determine if alternative revenue sources could be used to lessen the burden on the property taxpayer. **New Resolution**

2024-02. Property Tax Exemptions. Over the years, the State Legislature has passed legislation to provide property tax exemptions. Often these exemptions provide negative impacts to local jurisdictions spreading the tax burden amongst other property owners. This Association supports legislation to provide state funding replacement dollars for state approved exemptions that are passed through legislation in which the local taxing district does not have control over the process. **New Resolution.**

2024-03. Support for County Infrastructure. Counties provide a crucial component to the State's Criminal Justice system. Whether it's jails that house pre-trial prisoners to the courthouses that provide space to the State's District Court Judges. This Association supports increased State support to offset these costs. **New Resolution**

2024-04. Support for the North Dakota Insurance Reserve Fund. In 1974 in a case called Kitto v. Minot Park District, the North Dakota Supreme Court ended Sovereign Immunity for political subdivision. Political subdivisions were left with limited options to protect themselves from unpredictable litigation. The creation of NDIRF was a crucial component to bringing budget stability to political subdivisions. This Association opposes any efforts to erode the scope and nature of NDIRF. **New Resolution**

2024-05. Cooperative Sharing of Services. Since the passage of the tool chest legislation in the 1980's local governments have had the ability to share services through joint powers agreements. Although many political subdivisions have taken advantage of these agreements this Association supports further efforts to incentivize and partner with political subdivisions to share services where possible. **New Resolution**

2024-06. Support for American Energy Independence. A prosperous American economy requires a dependable, adequate, affordable, diverse and domestic supply of energy. This Association supports and promotes domestic energy, using an all-of-the-above strategy, with the goal of energy independence. This Association also supports environmentally friendly programs and policies which will promote energy security, including comprehensive planning, research and development of new energy technologies, renewable energy, and energy efficiency and conservation. **New Resolution**

2024-07. Support for the United States Postal Service. Since the founding of the Country the US Postal Service has played a vital role in connecting citizens with each other. The US mail not only delivers important personal letters but is vital for delivery of medication, tax documents and election ballots. This Association supports Federal and State efforts to ensure every citizen has reliable and timely mail service. **New Resolution**

2024-08 Onsite Wastewater Systems. Improper installation of onsite wastewater systems is a health threat to all of North Dakota's citizens and natural water resources. Over the years a patchwork of regulation has resulted in various standards leading to frustration of regulators, installers, and landowners. This Association supports legislation moving responsibility for uniform statewide minimum standards and installer licensing to a single state agency and provided them with adequate resources to fulfill their responsibilities. Further this Association supports the development and adoption of updated minimum statewide onsite waste-water treatment standards and for uniform statewide educational requirements for licensed installers. However, this Association believes that responsibility for local permitting and inspections remain with the local public health unit and the fees supporting that activity be retained locally. **Revised Resolution from 2020-11**

2024-09. Foreclosure Properties. Counties are the unit of local government responsible for foreclosing on property for failure of the owner, mortgagee or lienholder to satisfy delinquent property taxes. Too often these foreclosed properties contain conditions such as dilapidated buildings and hazardous materials which require significant expenditures of local funds to improve distressed property forfeited in tax foreclosure. Under current law, the county can assess these reclamation costs back to the original owner, but such a remedy is often inadequate to recover the costs. This Association supports legislation action to develop a statewide fund to help cover the costs for cleanup of these properties and urges greater communication of the existing state and federal (Brownfields) resources already available to address this issue. **Revised Resolution from 2019-06**

2025 Legislative Expense Report

Following is the NDACo/NDCCA Comparison of Legislative Expenses for Fiscal Year 2024-2025.

Description of Charges	24/25 NDACo Expenses	24/25 NDACo Budget	% of Total Budget
Legislative Relations	24,750.30	32,000.00	77.3%
Legislative Social	792.13	5,000.00	15.8%
Leg. Computer/Communications	7,113.28	12,300.00	57.8%
Legislative Legal/Lobbying	0.00	0.00	0.0%
Commissioner Participation			N/A
Subtotal	32,655.71	49,300.00	66.2%

* NDACo subtotal does not include staff salary/fringe costs during the legislative session

Description of Charges	24/25 NDCCA Expenses	24/25 NDCCA Budget	% of Total Budget
Legislative Relations	438.74	9,000.00	4.9%
Leg. Communications/Computer	0.00	20.00	0.0%
Legislative Printing/Copying	338.70	1,100.00	30.8%
Legislative Legal/Lobbying	27,627.49	35,000.00	78.9%
Commissioner Participation	330.16	600.00	55.0%
Subtotal	28,735.09	45,720.00	62.9%
GRAND TOTAL OF DIRECT EXPENSES	61,390.80	95,020.00	64.6%